

Chittenden Central CESA Meeting Agenda
Tuesday, July 28, 2026 | 4:30-6:00 pm | Essex Westford District Office
 76 Pearl Street, Suite 201, Essex Junction, VT 05452

AGENDA

Item	Time	Topic	Action
I	4:30 pm	Call to Order	
II	4:31 pm	Roll Call and Verification of Appointments	
III	4:35 pm 4:40 pm 4:50 pm 4:55 pm 5:15 pm 5:30 pm 5:40 pm	Review of the Purpose and Statutory Authority of the CESA Elections - Chair - Treasurer - Additional Officers (if desired) Establishment of a Regular Meeting Schedule - Required to meet at least four times annually Discussion of Bylaws Development - At a minimum, bylaws must include: - Membership - Mission and Purpose - Programs and Services - Membership Fees - Service Fees - Budget Process - Governance Structure - Other Necessary Provisions Discussion of Regional Asset Mapping - Identify existing strengths, resources, programs, and needs across the region. Review of Available Start-Up Funding - One-time \$15,000 implementation grant to support organizational development and launch activities - Grant funds may be used for: - Governance development - Articles of agreement, bylaws - Administrative setup - Planning work - Other costs associated with establishing the CESA. Discussion of Executive Director Position and Timeline - Reports to the Board and Oversees Operations - Evaluated Annual by Board	Action Required
IV	5:50 pm	Comments from the Public	
V	6:00 pm	Adjourn	