



WINOOSKI SCHOOLS

We are the future.

POLICY #3545
REQUIRED

WINOOSKI SCHOOL DISTRICT

POLICY ON TRANSPORTATION

The Winooski School District will only provide transportation in certain cases as determined using the procedures attached to this policy.

PROCEDURES: (also referred to as rules or regulations) are the specific directions that indicate exactly how school personnel and others will carry out the policies adopted by the School Board. Procedures will be developed by the Superintendent in consultation with staff and are attached. Procedures may change more frequently than the underlying policy and do not require adoption by the Board.

Reviewed and Updated:

1st Reading: March 8, 2023

2nd Reading: April 19, 2023

Approved by Board of School Trustees: April 19, 2023

Legal Reference(s): 16 V.S.A. § 1222, 1224 (Student Transportation)
16 V.S.A. § 1551 (Technical Center Transportation)

Cross Reference(s): WSD Procedure 316 Transporting Students in Private Cars
WSD Procedure 609 Field Trips

PROCEDURES:

Transportation shall be provided for the following:

1. students attending area vocational technical centers;
2. students with a documented physical disability;
3. students eligible for special education where the need is documented in the IEP as a related service;
4. students in activities (field trips, athletics, extra-curricula, etc.) sponsored by the District and deemed to require transportation;
5. students residing in the City of Winooski as determined by budgetary availability and the approval of the Superintendent ;
6. others as needed with supporting documentation with approval of the Superintendent of Schools

Transportation for eligible students shall be in one of the following vehicles: (The Superintendent shall determine which transportation is in the best financial interest of the District.)

1. owned, rented or leased vehicles which meet all requirements of the State Agency of Education and Department of Motor Vehicles;
2. commercial or common carriers;
3. private owned vehicles, used without compensation for such use;

If a Winooski School District employee will be transporting students, either in a District-owned vehicle, or a private vehicle, the vehicle employee shall complete a [VSBIT Employee/Volunteer Driver Checklist](#), and provide proof of insurance, registration and driver's license. All employee/volunteer drivers shall be approved on a case-by-case basis by the Superintendent or designee.

If a school bus, commercial, rented or leased, or common carrier is arranged for the District, the entire team, club or participant group shall travel on said vehicle. Special requests to travel in another manner shall be made, in writing to, and approved by, the principal in charge of the activity or the Superintendent.