



WINOOSKI SCHOOLS

We are the future.

Winooski School Board of Trustees
Regular Meeting
Wednesday, March 8, 2023, 6:30pm
WSD Shared Gathering Room D158 or via Zoom
Zoom Webinar information: <https://wsdvt.zoom.us/j/84754701054>
Join by Phone: 1 301 715 8592

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Attendance: Sean McMannon, Tori Cleiland, Allison Burlock, Robert Millar, Steven Berbeco, Kamal Dahal, Nicole Mace

1. Call to Order/Mindfulness/Land Acknowledgement: 6:32 pm

2. Recognition of Women's History Month:

3. Reorganization of Board:

a. Election of President*

*Nomination for Allison Burlock

*Motion to approve Allison Burlock as Board President

*Motion passes, 5-0

b. Discussion/Election of Vice Chair

*Nomination for Kamal Dahal

*Motion to approve Kamal Dahal as Board Vice Chair

*Motion passes, 5-0

c. Election of Secretary/Clerk

*Nomination for Robert Millar

*Motion to approve Robert Millar as Board Secretary/Clerk

d. Discussion/Approval of Robert's Rules for Small Boards

i. Board members do not have to stand or be recognized by the chair in order to speak or

- make motions.
- ii. Motions need not be seconded.
- iii. A board member may speak any number of times on a question, and motions to close or limit debate are generally not permitted.
- iv. A motion does not have to be pending in order to discuss a subject informally.
Votes can be taken initially by a show of hands.
- vi. If a proposal is perfectly clear to everyone it may be voted on even though no formal motion has been made.
- vii. In putting questions to a vote, the chairman need not stand.
- viii. The chairman can participate in debate just as any other board member.

(<https://harkerlepore.com/articles/roberts-rules-for-small-boards>)

- *Allison read through the Roberts Rules for Small Boards.
- *Motion to accept Roberts Rules for Small Boards
- *Steven-I request in the future the language be gender neutral
- *Motion passes, 5-0

* Elected Board President will facilitate the rest of the meeting

4. Agenda Review and Adjustments:

- *Talk about another role Alex Yin took on for the Capital Project. We will move that to 8b2 (move finance committee to 3).
- *Motion to approve adjustments
- *Motion passes, 5-0

5. Public Comments:

6. Consent Agenda: (5 Minutes)

- a. Minutes of Meetings
 - i. Special Board Meeting: February 2, 2023
 - ii. Regular Board Meeting: February 8, 2023
- b. Policy Title: 2.3 Financial Condition and Activities
 - i. Approval of Bills
- c. Policy Title: 2.7 Compensation and Benefits
 - i. Approval of Teacher Contracts for 2023-24
- d. Policy Title: 2.8 Communication and Support to the Board
 - i. Superintendent Report
- e. Policy Title: 4.1 Governing Style-Superintendent Search Process
 - i. Report: Superintendent Search Timeline
- f. Policy Title: 4.2.2 Create Written Governing Policies
 - i. Approval/2nd Reading: Tobacco Prohibition
 - ii. Approval/2nd Reading: Communicable Disease Mitigation Measures for Students and Staff

*Kamal-In section 4 of the shared agreement, I see that the SRO position has remained the same as before. I believe that was the understanding.

*Allison-I would like to pull out the 6ei superintendent search timeline to have a little discussion on it. It will become 8c.

- *Motion to accept consent agenda moving 6ei to 8c for discussion
- *Motion passes, 5-0

7. Executive Limitations (Policy Section II): (15 minutes)

a. Policy Title: 2.3 Financial Condition and Activities

i. Discussion/Action: Use of Fund Balance for Capital Project Needs for Current School Year 2022-23

*A memo from Nicole went out detailing the use of fund balance for furniture. The bid package came in over budget so now there is a building in need of furniture. The needed furniture needs include classroom tables and chairs, lobby furniture, nurses bed and potential generator. Board members had the opportunity to ask questions.

*Motion to take action to rescind the October 2022 motion to apply \$1,092,686 in available fund balance for capital project expenses.

*Motion passes, 5-0

*Motion to approve the administration spend up to the sum of \$630,000 to invest in necessary furniture, safety and security equipment, and other facility needs to ensure the building is operating according to design and safety standards.

*Motion passes, 5-0

8. Governance Processes (Policy Section IV): (45 Minutes)

a. Policy Title: 4.2.2 Create Written Governing Policies

i. Discussion/1st Reading: Transportation and Alcohol & Drug Testing

*Sean went over the details of the readings and the board members had the opportunity to ask questions.

ii. Discussion/1st Reading: Transportation

*Sean-this is a pretty standard reading.

b. Policy Title: 4.9 Board Committee Principles

i. Committee Membership

1. Overview and Membership

*Robert Millar will take over the finance committee.

*Sean talked about the responsibilities of the role Alex had for the capital project executive committee. This happens about every two weeks.

ii. Finance Committee

1. Discuss/Approve: January 30, 2023

*Motion to approve the meeting minutes from Jan 30, 2023

*Motion passes, 5-0

iii. Superintendent Search Committee

1. Discuss/Approve: January 26, 2023

2. Discuss/Approve: February 23, 2023

*Motion to approve meeting minutes for superintendent search committee

*Kamal-asked a question about student involvement once finalized candidates have been selected.

*Motion passes, 5-0

iv. Student Voice Committee Meeting Minutes

1. Discuss/Approve: February 25, 2023

*Steven-talked about a new bill (H259) regarding allowing 2 high school students to be involved during board meetings. Would like to be able to speak up regarding student voice once it comes off the wall. Board members had the opportunity to ask questions.

*Motion to give the student voice committee permission to speak on behalf of the board to advocate for the bill if it seems reasonable and relevant to student voice.

*Motion passes, 3-2

*Motion to approve meeting minutes of the student voice committee

*Motion passes, 5-0

C. Superintendent Search Committee Timeline

*A memo went out from Hank Harris. March 18, 2023 the posting closes on the schoolspring website. There should be an invite via email to be able to see all candidate materials. Hank is suggesting everyone take 5-10 hours of personal reading time to get to know the candidates for the March 22, 2023 virtual meeting. Allison went over the remaining timeline for the search committee. Board members had the opportunity to ask questions.

9. Community Engagement (Policy 4.2.1): (5 Minutes)

a. Discussion: Recent Community Activities by Board

i. Newsletter Topics

*Steven is writing this newsletter for April and Robert will be writing for May.

10. Next Agenda: (5 Minutes)

11. Upcoming Important Dates:

a. March 9th: Superintendent Search Committee Meeting, 6:30pm

b. March 13th: Superintendent Search Committee Meeting, 6:30pm

c. March 15th: WMHS Orchestra/Choir Concert

d. March 16th & 17th: Early Release, 11am, JFK Parent Teacher Conferences

e. March 17th: Veggie VanGo

f. March 21st: PTO Meeting

g. March 22nd: Special School Board Meeting, 6:30pm

h. March 24th: Preschool Screening & Registration

i. March 30th: Special School Board Meeting, 7:30am

j. April 7th: Veggie VanGO

k. April 19th: School Board Meeting

12. Executive Session:

13. Possible Action on Executive Session:

*Motion to adjourn the meeting

*Motion passes, 5-0

14. Adjourn: 7:37 pm