



WINOOSKI SCHOOLS

We are the future.

Winooski Superintendent Evaluation/Search Committee
Winooski School District
Shared Gathering Rm. D158
Wednesday, December 7, 5:30pm

Present: Allison Burlock, Sarah Haven, Tori Cleiland

1. **Call to Order/Mindfulness:** 5:38pm

2. **Agenda Review and Adjustments:** None

3. **Public Comments:** None

4. **Review of Potential Services for Superintendent Search:** (30 minutes)

*Sarah will help manage community engagement interest - THANK YOU!

*Allison created a matrix for criteria for choosing a consultant group

*Be clear about the process of being a part of the interview process before the community decides to join the committee.

*Put three proposals in board materials for Dec 14. Provide a recommendation to the board via memo

*For the timeline, it's in WSDs best interest to have a candidate by March

*HCE: ask about March timing, community engagement

*Mac & Jake: walk through of process, consultant from Plattsburgh (lower cost)

*Costs - will rise, relocation, travel, higher salary

*Bottom Line: Mac and Jake match our cost and we have more questions about the process. HCE has a process that matches our community yet the cost is prohibitive.

*Allison and Tori will recommend to the board to move forward with Mac and Jake.

*Allison and Tori will follow up with both consultants and may revise the recommendations based on follow up information.

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a. Possible Action: Selection of Service for Recommendation to the Board -
*No action taken

5. **Executive Session:** None

6. **Adjourn:** 6:18pm