Winooski Superintendent Evaluation Committee
WSD Cafeteria
Wednesday, November 30, 2022, 5:30pm

Present: Allison Burlock, Tori Cleiland (Chair of committee)

1. **Call to Order/Mindfulness:** 5:37pm

2. **Agenda Review and Adjustments:** (5 Minutes)
   * Adjusted Item 4a to an Executive Session

3. **Public Comments:** None

4. **Review of Potential Services for Superintendent Search:** (30 minutes)
   * Hank Harris at Human Capital Enterprises, [https://www.humancapitalenterprises.com/our-team/](https://www.humancapitalenterprises.com/our-team/)
     Waiting to receive proposal
     Received proposal 11/29
     WSD was not a fit

   * Allison will:
     1. reach out to VSBA for information and proposal
     2. Call references for McPherson & Jacobson

   * Tori will:
     1. Request a proposal from Human Capital Enterprise
<table>
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<tr>
<th>Draft of criteria /indicators for choosing Superintendent Search Consultant</th>
<th>Pros and Cons of Interim vs Permanent Search</th>
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| Elements of the Service - criteria for decision-making  
  ● Budget/Cost  
  ● Timeline  
Stakeholder Input- development of the job description  
Supporting board and new super as | Concern: Do we have enough time?  
Committee: Meet weekly  
Timing: Gather proposals by Monday Dec 5 |

5. **Executive Session:** 6:05 - 6:09pm  
* Review VSBA Superintendent Evaluation Results

6. **Adjourn:** 6:10pm