



WINOOSKI SCHOOLS

We are the future.

Winooski School District (WSD)
Capital Project Executive Committee
Wednesday, July 13, 2022 @ 5:15 pm
Zoom Information: <https://wsdvt.zoom.us/j/96368609227>
Join by phone: 1 929 436 2866

Agenda **5:15 pm**

1. **Call to Order:** 5:15p
2. **Attendees:** Alex Yin, Sean McMannon, Nicole Mace, Tom Barden, Stephen Poston, Mike Hollister, Cam Featherstonhaugh
3. **Agenda Review:** None
4. **Public Comments:** None
5. **Capital Project Updates:**
 - a. Finance - Nicole Mace (WSD), Tom Barden (Owner Project Manager)
 - i. Nicole presented the USDA Monthly Project Budget Report for June 2022 and reminded everyone that this includes the increased overall cost of the project as approved by the school board in June.
 - ii. Nicole updated everyone on the meeting with USDA officials to review the process for onboarding of the USDA loan in October 2022 and to tour the building construction.
 - iii. Alex thanked Nicole and Tom for their work with the school board in June and their work with USDA.
 - b. Facilities - Nicole Mace (WSD)
 - i. Sean reported that Cheyne and his understaffed team continue to do an excellent job keeping up with cleaning, moving and supporting subcontractors.



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- ii. Nicole reported that WSD is poised to install the TVs in our classrooms and thanked Stephen for his help.
- c. City Projects - Jon Rauscher (City of Winooski)
 - i. None
- d. Site work and Scheduling - Tom Barden (Owner Project Manager)
 - i. Tom reported that excavating and grading started by high school, reviewed active phases, and said we are on schedule with front addition and elementary renovation.
 - ii. Tom gave an overview of the moving schedule for August in preparation for the opening of school.
- e. Design - Cam Featherstonhaugh, Stephen Poston (TruexCullins)
 - i. Cam said there is a final sign off on lobby signage, AHJ has requested wayfinding (how regular occupants and emergency personnel navigate the building), issuing some design work for a non-destructive fire suppression system in a server room, and feels like major challenges of the project have passed from a design perspective.
 - ii. Stephen said he is continuing punch list work.
 - iii. Tom said we are holding off on moving library furniture and equipment until November break.
 - iv. Tom noted that Jim Hoag has been exclusively working on punch list and Cody Rowe has assumed the superintendent role and it is working out great.
- f. Construction - Mike Hollister (ReArch)
 - i. Mike reported that ReArch is working heavily in the elementary renovation right now, a bit ahead of schedule on the new building main entrance, trying everything to keep workers on site, Yamaha equipment for PAC not available until 2023 so working with Dark Star on potential replacement equipment, air membrane of entire roof is completed and air conditioning variable frequency drives that were shipped were wrong size and we only received one of the four ordered.
 - ii. Cam suggested a possible loaner from Dark Star.



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- iii. Sean thanked ReArch for their work on the new parking lot so that the road between the elementary and playground could be open for entry for summer school students, staff and parents.
- iv. Alex and Mike discussed the potential risk of unexpected construction issues at this point in the project.

6. Next Meeting:

- a. August 10, 2022 @ 5:15 PM

7. Adjourn: 6:15p