



# WINOOSKI SCHOOLS

*We are the future.*

Winooski School Board of Trustees

Regular Meeting

Wednesday, June 8, 6:30pm

Cafeteria or via Zoom

Zoom Webinar information: <https://wsdvt.zoom.us/j/84754701054>

Join by Phone: 1 301 715 8592

Winooski School District

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Attendance: Kevin Dirth, Krista Parisi, Tori Cleiland, Kamal Dahal, Allison Burlock, Sara Raabe, Kayla Loving, Stefanie Hamble, Jeff Caulo, Mea Ree Jan, Jacie Barber, Nicole Mace, Michael Eppolito, Kate Nugent, Kristine Lott, Lucas Zweeres, Karen Zweeres, Tom Barden, Mike Decarreau

**1. Call to Order/LGBTQIA+ Month/Mindfulness: 6:35 pm**

**2. Agenda Review and Adjustments:**

\*add discussion to partner with PTO about a staff lunch on Friday June 17, 2022

**3. Public Comments:**

**4. Focus on Learning:**

a. Celebration for Lucas Zweeres

\*Many letters of recognition were read aloud in honor of celebrating Lucas Zweeres, a High School student graduating this year.

b. Youth Restorative Justice Presentation

\*Kayal Loving and Mea Ree Jan presented for the Youth Restorative Justice committee. The presentation included some of the work that has been done throughout the school year. Three students, the city youth interventionist and Kayla Loving will attend a conference in Chicago, ILL this summer.

c. Overview of curriculum adoption process

\*Michael Eppolito presented the overview of the adoption process for the new curriculum for next school

year. He started by explaining where students are currently in each grade level. One teacher from grades 1-4 were selected to be pilot teachers for the curriculum. Michael also went over the development timeline for both math and literacy. The list of members of the literacy leadership team were shared. These members included classroom teachers, interventionists and special educators throughout the district. Board members had an opportunity to ask questions. Jacie Barber talked about the work being done during the summer for literacy development.

## **5. Consent Agenda:**

- a. Minutes of Meetings
  - i. Capital Project Executive Committee Meeting: May 2022
  - ii. Regular Board Meeting: May 2022
- b. Policy Title: 2.3 Financial Condition and Activities
  - i. Approval of Bills
- c. Policy Title: 2.7 Compensation and Benefits
  - i. Keegan Bliss: LT Substitute Teacher Special Education WHS
  - ii. Jennifer Durran: Math Teacher (WMHS)
  - iii. Ian Meunier: Math Teacher (WMHS)
  - iv. Tiffany Rossi: 4th Grade Special Educator
- d. Policy Title: 2.8 Communication and Support to the Board
  - i. Superintendent Report
  - ii. Approval: WSD 2022-23 School Calendar
- e. Policy Title: 4.2.2 Create Written Governing Policies
  - i. Discussion: 2nd Reading Policy # 3546 Capitalization of Assets
  - ii. Discussion: 2nd Reading Policy# 3547 Prevention of Conflict of Interest in Procurement
  - iii. Discussion: 2nd Reading Policy # 3548 Travel Reimbursement
- f. Policy Title: 4.2.2 Board Job Description
  - i. Approve Recommendation of FY23 Food Service Contract
  - ii. Approve Transportation bid from STA

\*Motion to accept Consent Agenda

\*Tori-Thank you Kevin for taking the reins for the last 4 months and holding us all together.

\*Motion passes, 3-0

## **6. Governance Processes (Policy Section IV):**

- a. Policy Title: 4.1.4 Governing Style: Board Development
  - i. Discussion/Action: Vice Chair

\*Tori did an overview of the Vice chair and the purpose of the role. Board members had an opportunity to ask questions.

\*Motion to approve position of Vice chair

\*Motion passes, 3-0

- ii. Discussion/Action: Climate Survey

\*Tori did an overview of the climate survey and the purpose of the survey. This will be sent to all faculty and staff at WSD and will be a short 5 question survey. Board members had the opportunity to ask questions.

\*Motion to gather a survey and work on timeline next meeting

\*Motion passes, 3-0

- iii. Discussion/Action: Partnership with PTO

\*PTO has asked us to partner with them for a grab and go lunch for Friday June 17th. It will be helpful as

teachers and staff need to pack up classrooms by the end of day.

\*Motion to approve \$750 to use for lunches for staff and partner with PTO

\*Motion passes, 3-0

**7. Executive Limitations (Policy Section II):**

a. Policy Title: 2.4 Financial Planning and Budgeting

i. Discussion/Approval: Capital Project Funding

\*Took a hard hit in the third wave of COVID (November through January) including full crews being out for at least 10 days. Some of the key members were also out for 10 days as well with COVID. The current projection is \$3.8 million and \$500,000 in contingency for some unknowns as we continue to work in the existing JFK building. The JFK completion date is being divided into two dates: the first when the kids come back in September and the second being the office areas and admin moving to the end of October. Nicole wrote a memo outlining some additional funds to offset additional expenses for the Capital Project.

\*Motion to approve Capital Project Funding as written in the memo

\*Motion passes, 3-0

b. Policy Title 2.6: Asset Protection

i. Two years of expenditures from the board's line item budget

\* Nicole was not able to bring 2 years of expenditures from the budget. Nicole asked about the level of detail the board is looking for.

**8. Board-Management Delegation (Policy Section III):**

a. Policy Title 3.4: Monitoring Superintendent Performance

i. Discussion/Action: Superintendent Evaluation

\*Allison talks about the process on how to evaluate the superintendent. The proposal is to use the VSBA process for part of the evaluation, part monitoring reports, part collaborative process. The committee believes it is a tried and true process and wants to discuss whether policy 3.4 allows for VSBA evaluation. There are specific domains as part of the evaluation. The board had an opportunity to ask questions.

\*Motion to hire VSBA and use of the superintendent evaluation process for the cost of \$1,000

\*Motion passes, 3-0

**9. Community Engagement (Policy 4.2.1):**

a. Discussion: Recent Community Activities by Board

i. Newsletter Topics

\*Tori-went to WMHS Jazz band. Kamal and Allison attended a High School speech competition. Allison will write for the newsletter for July and Kamal will write for August.

**10. Next Agenda:**

\*Nominate Vice Chair

\*Youth representation update

**11. Upcoming Important Dates:**

a. Tentative date for Board Retreat - September 24, 2022

b. MH Open House - 5th grade - June 9th

c. High School Graduation - June 11th

d. 8th Grade Moving Up Ceremony - June 16th

- e. Last Day of School - June 17th
- f. VeggieVan Go - June 17th, July 15th, August 19th
- g. Regular Board Meeting - July 13th
- h. Executive Committee Meeting - July 13th

\*Motion to adjourn the meeting

\*Motion passes, 3-0

**12. Executive Session:**

**13. Possible Action on Executive Session:**

**14. Adjourn: 8:36 pm**