



WINOOSKI SCHOOLS

We are the future.

Winooski School District (WSD)
Capital Project Executive Committee
Wednesday, August 11, 2021 @ 5:15 pm
Learning Media Center

Agenda **5:15 pm**

1. **Call to Order:** 5:19p
2. **Attendees:** Sean McMannon, Alex Yin, Mike Decarreau, Nicole Mace (via phone), David Epstein, Cam Featherstonhaugh, Tom Barden, Ben Roll, Danylo Whalen, Stephen Poston
3. **Agenda Review:** Cheyne working on getting the building ready so will not attend. Jon Rauscher has no updates on the City side so will not attend.
4. **Public Comments:** None
5. **Discussion:**
6. **Capital Project Updates:**
 - a. Finance - Nicole Mace (WSD), Tom Barden (Owner Project Manager)
 - i. Nicole provided a review of the June and July USDA financial reports.
 - ii. Nicole described the process for the final year of the interim financing and the recommendation to the school board to approve the bid by Huntington.
 - iii. Tom described the contingency in the USDA June and July reports and added that the overall contingency is trending to \$100K with future underground plumbing.
 - iv. Mike D. asked for clarification about the \$300K approved by the school board to support contingency if needed, furniture funding source and the
 - b. Facilities - Cheyne Racine (WSD)
 - i. Sean reported that Cheyne and his team have been focused on moving

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- c. City Projects - Jon Rauscher (City of Winooski)
 - i. Tom reported that there is an upcoming meeting to coordinate the final piece of tying in WSD and City property (hardscaping) in front of the school on Main Street.
- d. Site work and Scheduling - Tom Barden (Owner Project Manager)
 - i. Tom reported on paving, moving, asbestos abatement, Authorities Having Jurisdiction (AHJ) will be onsite tomorrow and all hoping for CofO for new middle and elementary school spaces, and the glass order that shattered en route. Tom expressed concern about not having glass installed in the new cafeteria. Meeting with Efficiency VT and results from blower door tests were excellent. Mike D. asked a question about this test in renovated areas versus new construction. Alex noted that we need to figure out ways to celebrate the great news about these test results and use related math and science with WSD students. Discussion on process for getting CofO and what ReArch, TXC and Owner can do better to ensure better future results.
- e. Design - David Epstein, Cam Featherstonhaugh (TruexCullins)
 - i. Stephen reported that the cafeteria is coming along well and will look great. His focus will be on the front/entry of the building in the upcoming months. Steel will begin to be erected in a few weeks.
 - ii. Tom added comments about how a specific piece of steel may delay start, not sure of impact on critical path. Cam said the next big thing will be a plan for furniture before mid-November. David added that discussion about the main entry and center of building signage will need to be done this fall.
- f. Construction - Bert DeLaBruere, Mike Hollister (ReArch)
 - i. Danylo reported COVID impacts continue on the supply side and delivery times for materials, and communication and coordination with WSD and TXC continues to be excellent.

7. Next Meeting:

- a. September 8, 2021 @ 5:15 PM

8. Adjourn: