



WINOOSKI SCHOOLS

We are the future.

Winooski School District (WSD)
Capital Project Executive Committee
Wednesday, March 10, 2021 @ 5:15 pm
Zoom Meeting info: <https://wsdvt.zoom.us/j/96368609227>
Join by Phone: +1 929 436 2866

Agenda **5:15 pm**

1. **Call to Order:** 5:15 pm
2. **Attendees:** Mike Decarreau, Sean McMannon, Cheyne Racine, Alex Yin, Mike Hollister, Jon Rauscher, Tom Barden, David Epstein, Cam Featherstonhaugh, Bert DeLaBruere, Nicole Mace, Stephen Poston
3. **Agenda Review:**
4. **Public Comments:**
5. **Discussion:**
6. **Capital Project Updates:**

- a. Finance - Nicole Mace (WSD), Tom Barden (Owner Project Manager)

*Last month we submitted our first monthly report to the USDA. Tom and I will continue to meet monthly to go through the spreadsheet. We've made the coding for the invoices as simple as possible.

- b. Facilities - Cheyne Racine (WSD)

*Progress is coming along. We are plugging away at key items. The biggest concern is making sure the moves go smoothly in the coming months for the staff and there are no problems for the HVAC system.

- c. City Projects - Jon Rauscher (City of Winooski)

*No major updates on the city of Winooski side. They provided an updated traffic study and are reviewing it.

- d. Site work and Scheduling - Tom Barden (Owner Project Manager)

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*The job is on schedule but we have hit some bumps due to COVID. We will be flagging some trees up front soon that will be removed this spring. Final completion will be September 2022.

e. Design - David Epstein, Cam Featherstonhaugh (TruexCullins)

*Stephen - things are preceding pretty smoothly. ReArch has been great as getting back to us about things happening. Overall, it's a good, positive picture right now. Highest focus over the next few weeks will be trying to stay ahead of the speedy drywall crew, and making sure they have everything they need to get the walls up and finished. Roofing will be a big deal and will be completed relatively soon. Small portion will be done by the end of March and a larger portion will be completed by the end of April.

*Furniture-we have been looking at common areas and gotten a package to Sean and the school. We will be picking up the loose ends, and hope to have a completed budget for the furniture by the end of April. The cafeteria is where the most concern is. We want to have zones for the cafeteria for different types of seating. The first order needs to be submitted by mid April to get here by August. Something to keep in mind: the expected delivery dates for each order so you don't have a finished area without furniture.

f. Construction - Bert DeLaBruere, Mike Hollister (ReArch)

*One of our main suppliers is in current lockdown due to COVID. This will impact the schedule. We were able to get one of our key team members on a vaccine schedule. We had our fire alarm testing today and there will be another fire alarm test next thursday. The next major hurdle will be hoping to beat some of our schedule dates; I'm cautiously optimistic about it.

*Solar-it has passed and are working on a design. We are looking to lay the panels on the newly finished roofs throughout the school.

7. Next Meeting:

a. April 14, 2021 @ 5:15 PM

8. Adjourn: 6:05 pm