



WINOOSKI SCHOOLS

We are the future.

Winooski School District (WSD)
Capital Project Executive Committee
Wednesday, January 13, 2021 @ 5:15 pm
Zoom Meeting info: <https://wsdvt.zoom.us/j/96368609227>
Join by Phone: +1 929 436 2866

Agenda **5:15 pm**

1. Call to Order: 5:15 pm

2. Attendees: Nicole Mace, Tom Barden, David Epstein, Cam Featherstonhaugh, Bert DeLaBruere, Mike Hollister, Sean McMannon, Holly LeClair, Stephen Poston, Alex Yin, Mike Decarreau, Katherine Monje

3. Agenda Review:

4. Public Comments:

5. Discussion:

6. Capital Project Updates:

a. Finance - Nicole Mace (WSD) and Tom Barden (Owner Project Manager)

*Nicole - We're already pointing towards the next round of interim financing. We need to update the service agreement. Tom and Nicole set up monthly meetings with USDA.

*Tom - Job site is going very well. The contingency is still holding around 450K range and we are working on getting to our goals. Structural drawings need to be updated. SunCommon has volunteered to help with the budget vote. ReArch will put together the video to help with the vote as well. Last Friday, we had a walk through the new Middle School addition.

b. Facilities - Cheyne Racine (WSD)

*No update

c. City Projects - Jon Rauscher (City of Winooski)

*No update

d. Site work and Scheduling - Tom Barden (Owner Project Manager)

e. Design - David Epstein, Cam Featherstonhaugh (TruexCullins)

*Next week we will meet about furniture; everything is moving forward.

f. Construction - Bert DeLaBruere, Mike Hollister (ReArch)

*Mike - confirmed positive case from a staff member of the learning community and close contact tracing will be happening. We do expect to be contract traced and will be taking the required precautions. ReArch will schedule testing for those who need it. The ReArch employees will be limited on campus starting Thursday to take all precautionary measures.

*Holly - we had a close contact on Friday and immediately went into identifying who they had close contact with. We will get these employees tested on Friday. These employees will also be quarantined.

i. Review Owner Change Order #7

*Tom - Cam and I meet on Thursdays to go over the PCO review (potential change order) with a narrative. On Fridays, we will send notification of whether there is a need for a Monday morning meeting. Cam and I approve any change orders over \$15,000 and meet Monday mornings for Mike Decarreau and Alex Yin to approve. If a PCO is rejected, it will go back to ReArch.

7. Next Meeting:

a. February 10, 2021 @ 5:15 PM

8. Adjourn: 6:24 pm

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