



WINOOSKI SCHOOLS

We are the future.

Winooski School District (WSD)
Capital Project Executive Committee
Wednesday, November 11, 2020 @ 5:15 pm
Zoom Meeting info: <https://wsdvt.zoom.us/j/96368609227>
Join by Phone: +1 929 436 2866

Agenda **5:15 pm**

1. Call to Order: 5:15pm

2. Attendees: Sean McMannon, Mike Decarreau, Alex Yin, Tom Barden, David Epstein, Cam Featherstonhaugh, Bert DeLaBruere, Mike Hollister, Nicole Mace, Cheyne Racine, Jon Rauscher, Krista Parisi, Hussein Amuri

3. Agenda Review:

4. Public Comments:

5. Discussion: Value Engineering Description for Bid Package #3 Tom Barden (Owner Project Manager)

*ReArch will award all bids from bid package 3; Will award all low bids from bid package 3. The line item is 90 thousand dollars. We would need to pay for another set of drawings, and can be funded out of the 90 thousand dollars.

6. Capital Project Updates:

a. Site work and Scheduling - Tom Barden (Owner Project Manager)

*Middle school-roofing is being done; the new gym-the roofing is being done. Brick work will start next week. I have put aside \$27,000 for miscellaneous, as I knew we would have legal bills. There is an insurance claim for the water under the kitchen slab. COVID might affect material delivery, price hikes, and trades from out of state.

b. Design - David Epstein, Cam Featherstonhaugh (TruexCullins)

*Construction is underway. If and when we get approval to update the drawings, those updates will be the next activity. We will need to have someone review the changes of the design. We just started on furniture conversations. We met with the school principals to see what needs have to be met. It will take a lot longer to get the furniture ordered and delivered. The elementary school has an inventory of all furniture they have, but the middle and high school do not. \$300,000 has been budgeted for furniture. Given the budget, it would be more cost effective to have the school buy the furniture itself as it will have a better discount.

c. Construction - Bert DeLaBruere, Mike Hollister (ReArch) -

*Update-doing very well. We are on track to be weather tight for the winter. The windows will come in early December not January. Due to COVID-we don't know what will happen. Schedule update: about 3 weeks behind schedule in area A (middle school) and E (elementary). Area B-over 30 days behind but we have to delay the turnover of the new gym anyway (early March). ReArch would like to award bid waivers for bid package 3 as soon as possible.

*Tom-the temporary heat is included in the price of the project, but the gas is not included in the price. We will need stand alone propane tanks to fuel those heaters. It's a safety issue to have a gas line above ground. We will be getting a refund from Efficiency Vermont and the Gas company that has not been included in the budget.

d. Finance - Nicole Mace (WSD) and Tom Barden (Owner Project Manager)

*Bid Waivers were sent in last week and take about 10 business days to process. Nicole made ReArch and the Capital Project Team aware of a fraud attempt that was caught and stopped. She apprised the team of new protocols that are being put in place to keep this from happening again.

e. Facilities - Cheyne Racine (WSD)

*Everything is going well.

f. City Projects - Jon Rauscher (City of Winooski)

* We are pushing into the main street project; we have confirmed with Green Mountain Power and are now working with telecom for the rerouting. The City is looking for more traffic impact data for the development in the front of the school.

7. Next Meeting:

a. December 9, 2020 @ 5:15 PM

8. Adjourn: 6:18pm