



# WINOOSKI SCHOOLS

*We are the future.*

Winooski School Board of Trustees Regular Meeting  
Wednesday, September 9, 2020, 6:30pm Virtual Meeting Zoom  
Meeting information: <https://wsdvt.zoom.us/j/93932485262>  
Join by Phone: +1 929 436 2866

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Attendance: Sean McMannon, Sarah McGowan-Freije, Danielle Magowan, Alex Yin, Krista Parisi, Nicole Mace, RETN (Colin), Margaret Bass, Mike Decarreau, Tori Cleiland, Adam Jacobs, Nikki, Emily Jacobs, Callie Reinker, Kayla Loving, Melissa Minzter, Matthew Francis, Matt O'Neill, Andrea Boon, Lydia Mongeon, Emily Hecker, Mikayla Kelemen, Heather Win, Mugabo, Matt Webb, Alison Novak, Mugabo W'Ishema Uwilingiyimana, Remy Uwilingiyimana

**1. Call to Order:** 6:36 pm

**2. Agenda Review and Adjustments:** (5 Minutes)

\*Add Personnel Admin Contracts to Executive Session

**3. Public Comments:** (5 Minutes)

\*Sarah McGowan-Freije-Correction to meeting minutes-daughter was misquoted. "WMHS Student Service Assistant had spoken to the other student and things got much better." Can you tell me what happened at the meeting?

\*Adam Jacobs-Husband of WMS Art Teacher Emily Jacobs. The capital project is including millions of dollars of upgrades to the HVAC system. When the outdoor temp goes down to 50 degrees, the classrooms will only be able to meet about  $\frac{1}{3}$  of the minimum ventilation standards and  $\frac{1}{4}$  of the ventilation standards of COVID-19. Some schools like Windham County with the same ventilation system are going remote due to the condition of the HVAC system.

\*Melissa Mintzer-Middle school special education teacher - We are working hard getting things in place for the year. One thing I have concerns about is the fully remote option; is it meeting the free and public education standards? The other thing is how the families are asking if there are cases of COVID, when will we know if/when we close. I don't have answers for them.

**WINOOSKI SCHOOL DISTRICT, 60 NORMAND ST., WINOOSKI, VT 05404**  
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#### 4. Consent Agenda: (5 Minutes)

- a. Minutes of Meetings
    - i. Capital Project Executive Committee: August 12, 2020
    - ii. Regular Board Meeting: August 12, 2020
  - b. Policy Title: 2.3 Financial Condition and Activities
    - i. Approval of Bills c. Policy Title 2.7  
Compensation and Benefits
      - i. Approval of Contracts
        - 1. Meghan Hjerpe-Elementary Art Teacher (1.0 FTE)
    - d. Policy Title 2.8 Communication and Support to the Board
      - i. Superintendent Report
- \*Approved by all

#### 5. Governance Processes (Policy Section IV): (30 Minutes)

- a. Policy Title 4.2 Board Job Description
  - i. Discussion: Annual Agenda Plan for 2020-21
 

\*Mike-There are some items I would like to keep. One is the meeting in October with Legislatures. We should also remove Superintendent policy interpretations due to the amount of workload of the superintendent. I recommend we maintain some of the board policy interpretations to stay where we need to be and have a forum. We need to keep the budget as it was.
  - ii. Discussion: Board Retreat Agenda for 9/26/2020
 

\*Mike - When we do this piece, we need the space to make sure we can accommodate the attendees of the meeting that we need.

\*Tori - the idea is to have the Leadership team, school board, Spectrum and WSA to have restorative justice circles.

\*Sean-we need to leave at least an hour for board items as some will be the capital project including interim financing.
- b. Policy Title: 4.2.9 Negotiating Union Contracts
 

\*Sean-the board has been working with the teachers union for contracts. There were meetings in the winter of last year and spring of 2020. The board and WEA teachers negotiators came to an agreement in recent meetings.

\*Mike -The language changes are not many and we have done this for many years. There isn't much change at this point.

  - i. Approve WSD Teacher Contract for July 1, 2020- June 30, 2021

\*Approval by all

#### 6. Executive Limitations (Policy Section II): (25 Minutes)

- a. Policy Title 2.6 Asset Protection

i. Capital Project Update

\*Alex-everything is on track to where we should be. We have had to delay the end goal. Given the conditions, we are doing well and on track.

\*Mike-I want to thank Cheyne Racine, who took on a new role within the last year, working a lot of hours and his team as well. The final bid package went out today and yesterday for the last of the work for the project. They are looking at around 100-120 bids coming in to get specific work done. Some will need to have some special meetings to make decisions around the project as work will need to start getting done.

b. Policy Title 2.8 Communication and Support to the Board

i. Discussion: WSD Reopening Update

\*Sean-Kudos to everyone working on this since June. I had emotions in regards to excitement and relief to having students back in school. I'm very proud of everyone in this organization for how we were able to reopen school. Health procedures went well yesterday and kudos for the health coordinators Liz Parris and Katherine Monje.

\*Matthew Francis-School district treasurer; I'm really excited to keep going and work with Nicole and Bob has been amazing.

c. Policy Title 2.3 Financial Condition and Activities

i. Action: Extension of BAN for Capital Project

\*Nicole-connected to the USDA loan-need to extend until October 15th

\*Needs to be extended 30 days

\*Approval by all

ii. Action: Authorized Signers for People's Bank Accounts

\*Needs to be updated and add Matthew Francis as the treasurer. 2 authorized signers is sufficient for each account.

**7. Community Engagement (Policy 4.2.1): (10 Minutes)**

a. Discussion: Recent Community Activities by Board

i. Newsletter Topics

\*Mike - Anne is barking up my tree.

**8. Next Agenda: (5 Minutes)**

\*Mike-I would like to see how we respond if there is a positive case. Also the meeting with Legislatures; we need to do the invites.

**9. Upcoming Important Dates:**

a. Regular School Board Meeting: October 14, 2020

**10. Executive Session:**

a. Labor Negotiations

B. Personnel Admin contracts

**11. Possible Action on ExecutiveSession:** none

**12. Adjourn:** 9:38 pm