



# WINOOSKI SCHOOLS

*We are the future.*

Winooski School District (WSD)  
Capital Project Executive Committee  
Wednesday, September 9, 2020 @ 5:15 pm  
Zoom Meeting info: <https://wsdvt.zoom.us/j/92106953713>  
Join by Phone: tel:+1-929-436-2866

## **Agenda** **5:15 pm**

1. **Call to Order:** 5:15 pm
2. **Attendees:** Sean McMannon, Bert DeLaBruere, Tom Barden, Jon Rauchser, Alex Yin, Nicole Mace, Sara Raabe, Mike Decarreau, Cam Featherstonhaugh, David Epstein, Heather Win
3. **Agenda Review:**
4. **Public Comments:**
5. **Capital Project Updates:**
  - a. Site work and Scheduling - Tom Barden (Owner Project Manager) - \*We had some unexpected money to get where we needed to be for Labor day. I feel very positive about the project.
  - b. Design- David Epstein, Cam Featherstonhaugh (TruexCullins) - Completed bid package 3 and will hit the streets this week. The next piece is the furniture. We don't have a ton of money for furniture but the money is being used for the unforeseen situations. The current budget is 300 thousand dollars for furniture. We need to furnish the new spaces of the building. The next steps will be to scope out the building and determine a realistic budget of furniture needed. The library budget could easily be \$100,000. The bid package will open October 8th and need time of about a week and a half before rewarding the third bid package.
  - c. Construction - Bert DeLaBruere, Mike Hollister (ReArch) - \*There are 30 different pricing options with the bidding. It would be better to get it done before the October board meeting as after that will be pushing it a bit. We may need a special meeting. We want to reward these options right around October 20th. The

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market is crazy right now and the materials are currently higher than normal. We are not competing with other projects so it will be better. There are a lot of items going into bid package 3. We hope to get 3-5 trades and are looking at least 100 bids. We have sent drawings and specs to 7 firms. If we are considerably over budget, it takes time to slice and dice the project down and could extend the project overall. If we go fully remote, we could focus on Area D (existing elementary school) and get out of the school faster.

- d. Finance - Nicole Mace (WSD) - \*Since August, we have been working with financing the bridge loan to finance until the project is complete. At this point, we are targeting to approve the extension to October 15th by September 26th (board retreat). Paul Juliani has been supportive with this process as it's been a learning curve. We have about 4.1 million dollars left.

\*There are project changes, you approved anything under \$15,000 (anything over that needs to be brought to the board).  
The second one is around \$100,000.

- e. Facilities- Sean McMannon for Cheyne Racine (WSD) - \*Feels like everything is going well and has been interacting with Cody daily. There will be bumps as school reopens back up.
- f. City Projects - Jon Rauscher (City of Winooski) - \*No updates right now. We proposed the main street project to the city council last night. We are still targeting next June (start date) for the start of the project.

**6. Next Meeting:**

- a. October 14, 2020 @ 5:15 PM

**7. Adjourn: 6:10 pm**