



WINOOSKI SCHOOLS

We are the future.

Winooski School District (WSD)
Capital Project Executive Committee
Wednesday, June 10, 2020
Zoom Meeting info: <https://wsdvt.zoom.us/j/94022661961>
Join by Phone: +1-301-715-8592

Agenda **5:15 pm**

1. **Call to Order:** 5:16pm
2. **Attendees:** Sean McMannon, Nicole Mace, Mike Decarreau, Alex Yin, Tom Barden, Bert DeLaBruere, Mike Hollister, David Epstein, Cam Featherstonhaugh, David Weissberger - community member
3. **Agenda Review** - none
4. **Public Comments** - none
5. **Capital Project Updates**
 - a. Site work and Scheduling - Tom Barden (Owner Project Manager)
 - i. RFP updates - moving rfp out, bids due Tuesday. 5 companies invited, 4 replied yes, one dropped out. Summer move will be light and for asbestos removal. 9 other moves for the duration. Mechanical, Electrical and Plumbing (MEP) - rfp was put out this week. Independent agency reviews design and equipment to assure all mechanical and electrical complies with energy code/specs and operates as it should. Building Envelope RFP, an independent review of design and monitoring of installation and testing to assure quality of new structures.



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- ii. USDA: all application documentation has been completed except for the amended Architect-Owner contract which needs revision based on USDA requirements.
 - iii. Permitting: All permits have been issued! Act 250 issued May 28th, ahead of schedule.
 - iv. Fire Dept. mtg.: Winooski Fire Dept. meeting tomorrow with ReArch supt. Jim Hoag and Site supt. Cody Rowe
 - v. Mobilization: Full steam ahead on Monday, June 15th
- b. Design & Permitting - David Epstein, Cam Featherstonhaugh (TruexCullins)
- i. Architect-Owner contract: Original contract was based on construction management model. Shifted to stipulated sum and needed to meet USDA requirements so a revised contract will be reviewed by WSD. Discussion about mediation vs. arbitration. No cost increase implications.
 - ii. Design meetings with WSD Staff: TruexCullins moving forward with bid package #3 and will hold program meetings with WSD staff next week to review recent design revisions.
- c. Construction - Bert DeLaBruere, Mike Hollister (ReArch)
- i. Bid Package #2: Composed of thirteen trades. Received 51 bids or 4.5 average per trade. In the process of bid leveling and reviewing results. Bid package #2.1 for some of the rooftop equipment coming out soon. Bid package #3 around \$29 million to go out in September. Package #2 will not be as favorable to owners as #1.
 - ii. Mobilization: Layout, fencing and equipment staging. ReArch wants to be able to accommodate GMP when needed.
 - iii. COVID-19 Protocols: Read and sign off on understanding VOSHA regulations, each worker keeps a copy of their VOSHA certificate, takes temperature upon arrival to site, possibly a sticker for hard hats to signify VOSHA certification. Jim Hoag has full authority to refuse entry to construction site.
 - iv. Existing PAC will be used as a temporary elementary gym. Floor will be flattened. This will take place approximately Nov 2021-June 2022.



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- d. Finance - Nicole Mace (WSD)
 - i. Thanks to ReArch, TXC and Tom Barden for all their work to complete the USDA application.
 - ii. Builder's Risk insurance policy in place: ReArch was able to procure a less expensive policy than VSBIT offered.
 - iii. School board will take action tonight to authorize board member reps, Mike Decarreau and Alex Yin to approve owner-initiated bids over \$15K

- e. Facilities- Sean McMannon (WSD)
 - i. WSD Facilities Supervisor Cheyne Racine and his team are working with ReArch to support mobilization. Doing a great job!

- f. City Projects - Jon Rauscher (City of Winooski)
 - i. No updates.

6. Next Meeting:

- a. TXC will present the updated 3D renderings at the July meeting

7. Adjourn: 6:07pm