

Winooski School District
Office of the Superintendent
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WINOOSKI SCHOOLS

We are the future.

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

Superintendent's Board Report

Action Items: The Winooski administration recommends that the board review backup for the following items and approve all of the following action items:

4. Recognition of Student Representative to the School Board: (5 Minutes)

- a. Sophia Do

5. Consent Agenda: (5 Minutes)

- a. Minutes of Meetings:
 - i. Regular Meeting: May 13, 2020
 - ii. Capital Project Executive Committee: May 13, 2020
- b. Policy Title: 2.3 Financial Condition and Activities
 - i. Approval of Bills
- c. Policy Title 2.6 Asset Protection
 - i. Approve People's Bank Bond Anticipation Note (BAN) Line of Credit Authorization Revisions
- d. Policy Title: 2.7 Compensation and Benefits
 - i. Approve Contract Recommendation
 1. Andrew Wild: Community-Based Learning Coach (1.0 FTE), 100% funded by Barr Foundation grant
- e. Policy Title 2.8 Communication and Support to the Board
 - i. Superintendent Report

- ii. WSD-UVMMC Parking Lot Agreement
- f. Policy Title 4.2.2 Board Job Description
 - i. Approve Board Monitoring Report
 - ii. Approve Recommendation of FY21 Food Service Contract

6. Executive Limitations (Policy Section II): (30 Minutes)

- a. Policy Title: 2.3 Financial Condition and Activities
 - i. Discussion: Implications of COVID-19
- b. Policy Title 2.6 Asset Protection
 - i. Action: Approval of matching funds for Enhanced 9-1-1 Compliance Grant
- c. Policy Title 2.8 Communication and Support to the Board
 - i. Discussion: COVID-19 Health Update

7. Governance Processes (Policy Section IV): (30 Minutes)

- a. Policy Title: 4.1b Governing Style: Encouragement of a Diversity of Views
 - i. Reading of Board Statement about George Floyd and Systemic Racism & Injustice
 - ii. Student Report to the Board
 - iii. Review Annual Agenda Plan
 - iv. July Board Meeting: Wednesday, July 8th or 15th, 6:30pm
 - v. Schedule Board Retreat in September: September 12th or 19th, 8a-1p
- b. Policy Title: 4.2.2 Create Written Governing Policies
 - i. Discussion: Model District Equity Policy

Curriculum, Instruction & Assessment:

- **George Floyd’s Murder & Racial Injustice:**
 - [WSD School Board and District Leadership Team Messages](#)
 - **WMHS Justice Day:** on Friday, June 5th WMHS staff have invited students to join in conversations and activities to process George Floyd’s murder, protests, and racial injustice. The activities include:
 - *Write letters to Vermont Mayors to demand racial justice in Vermont.*
 - *Student Leadership Campaign for ending Racism in VT HS Sports*
 - *Writing Letters to Victims’ Families*
 - *Social Justice Art*
 - *Affinity group- Only for People of Color*
- **People’s Bank Bond Anticipation Note (BAN) Line of Credit Authorization Revisions:** This item in the Consent Agenda removes former Finance Manager, Rebecca Goulet, adds new Finance Manager Nicole Mace and maintains Supt. Sean McMannon as authorized signers to draw from this BAN line of credit.
- **WSD-UVMMC Parking Lot Agreement:** WSD Administration recommends we continue this agreement as described in the backup documentation.
- **WSD Resources During School Dismissal:** please follow the link for the latest information
- **Building Flooding:** Last Friday around 4:30p during the rain and thunderstorms we experienced flooding coming from pipes below the floor right outside the JFK main office and at the corner of the kindergarten rooms. Our facilities staff of Cheyne Racine, Vince St. Amour, John Aldieri, Steve Fregeau and Jai Magar jumped into action and did a great job cleaning up the water, moving furniture out of harm’s way and began the drying process. The Winooski Fire Dept & Public Works, and BP Wastewater Services supported our team to determine the cause and assess the damage. Fortunately, we had little to no damage and all of these spaces

are back to full use. We have submitted an insurance claim to VSBIT and will report back to the board in July on the financial impact of this incident. Thanks to our amazing team, the City of Winooski and BP for their quick work!

- **Last Student Day**: Wednesday, June 10th is the final student day. Students will meet with their teachers and Advisors to close out the year and be dismissed at 11am. We have invited students to go outside to bang pots and pans, and hoot and holler to celebrate the conclusion of the 2019-20 school year. Staff will work June 10-12 and 15th on finishing report cards, cleaning and packing classrooms and offices and preparing for next school year.
- **Graduation Update**: Please follow this link or review the backup document in this board agenda packet for this update.
- **COVID-19 Update**
 - *WSD Reopening Teams*: We are in the process of building membership in our JFK, WMHS and District teams to work in June, July and August to prepare our local reopening plans using resources from the CDC, VT AOE, VDH and school district reopening plans from other states.
 - *Summer Programs*: Supt. McMannon is working with Dr. Breena Holmes from VT Dept. of Health (VDH) to make informed decisions about summer programming based on the latest health data.
 - *Meal Distribution*: Our meal distribution will continue without any pause or stoppage through August 21st.
- **Labor Negotiations**: Board negotiators Mike Decarreau and Matt MacNeil met with both the teachers and support staff teams in May. Future meetings will be scheduled during the summer.
- **WSD Capital Project Update**:
 - All Act 250 permitting has been completed and our USDA Loan application has been submitted.
 - [Updated Schedule, Logistics and Phasing Plans](#)
- **VT Agency of Education COVID-19 Information**:
- **VT Legislative Joint Fiscal Office Updates**
- **Legislative Work**
 - **2020 Education Legislative Reports**:
 - [Issue #6](#)
 - [Issue #5](#)
 - [Issue #4](#)
 - [Issue #3](#)
 - [Issue #2](#)
 - [Issue #1](#)

WSD Goals

Goal #1: College & Career Readiness

- **JFK Move Up Day**: Traditionally, JFK has Move Up Day where students get to meet their teachers and classmates for the next school year. We have had to be creative this year, and will be doing Move Up Zoom meetings on Tuesday, June 9th. This way students will still be able to meet their teacher for the 2020-21 school year, and see their classmates. We know that not every student will be able to attend the Move Up Zoom meeting. With this in mind, each JFK staff member will be recording a quick introduction video that we

will share on social media and the WSD webpage. This way students and families can learn about each staff member on their own time schedule.

- **Summer 2020 Professional Learning (SDI) for WMHS Teachers:**

This spring the world changed in significant and important ways. This year's end of the year professional development will engage and focus educators on how to evolve their teaching practices to more effectively reach our students in person or remotely.

Overarching Goals:

1. Reflect and renew as a school community through collaborative conversation.
 2. Develop technical expertise with Empower, our new Learning Management System.
 3. Increase knowledge and skills in designing/facilitating [blended](#), proficiency-based learning via one of the following pathways:
 - Designing blended, proficiency-based learning experiences
 - Facilitating blended, proficiency-based learning experiences
- A number of exciting learning opportunities and culminating events happened this month:
 - Students in Rachel Howes' Environmental Science of Vermont (ESV) class interviewed Lorne Carrier of the Green Mountain Club. This interview was a component of their final ESV project, A Virtual Hike on the Long Trail.
 - In lieu of an in-person art exhibition, WMS art teacher Emily Jacobs with support from Community Based Learning Coordinator Andrew Wild curated a virtual exhibition featuring over 120 works of student art
 - *Self-Portrait Gallery*: <https://publish.exhibit.com/gallery/00930023/long-gallery-23428/>
 - *Assorted Projects Gallery*: <https://publish.exhibit.com/gallery/00930023/atrium-gallery-23429/>
 - *Remote Artwork*: <https://publish.exhibit.com/gallery/00930023/solo-gallery-23430/>
 - Caitlin MacLeod-Bluver's students in reading support classes zoomed with Dr. Terrance Roberts, one of the [Little Rock Nine](#). Students studied the desegregation efforts of Sylvia Mendez in CA and the Little Rock Nine in AR. This is part of a broader unit on how ordinary people can fight against injustice.

Goal #2: Healthy, Productive & Successful Lives

- WSD received thousands of dollars in donations to support our families affected by COVID-19. These funds have been used to support local families with rent and utility assistance and gift cards to Shaws and Costco.
- To support our students in processing the horrific murder of George Floyd the middle high school put together a "Justice Day" to give students the opportunity to participate in a variety of activities and conversations to help them process the tragic current events. Uma Dorn, from ISP International, met with district wide staff who opted in to a discussion to talk about how to support students during these conversations. Winooski Police Chief Hebert has also agreed to meet with students of color who have requested an audience with the police department and city officials.
- Many thanks to Matt Gile for his impressive work in putting together a [video for our middle and high school students](#), and Mikayla Kelemen and Randy Argraves for their incredible musical talents, and all the other teachers, staff and administrators who poured their hearts into this song of support and solidarity with our learning community!
- This week our Head Start preschool teachers delivered [end of year goodie bags](#) to each Head Start student and their families. For children: bubbles, scarves, books, chalk and more. For parents: adult sized fabric masks, coloring books and colored pencils.

Goal #3: Local & Global Community Engagement

- This year our students in the Bridging program worked with Photographer Melanie Webb. They had two sessions with her where she did "Head Shots" and "Portraits". Melanie also got photos of students working at

BCA's Firehouse Gallery sharing the art in the exhibits and then making art on the top floor studio. For anyone who wants to look at that show again or for the first time, [click here](#).

Finance/Operations

- At the end of May, our fund balance for FY20 is favorably forecasted to be \$917,294 or 5% of the approved budget. A portion of this favorable balance is due to factors associated with school dismissal, including the cancellation of co-curricular programs/spring sports, transportation contracts, and professional development workshops. We expect to incur an estimated \$312,000 in COVID-19 expenses in FY 2020. This includes expenses for Personal Protective Equipment (PPE), technology, and summer meals service.
- The balance of the Capital Reserve Fund is currently \$320,461. There are no outstanding obligations for this account.
- The budget for Health Reimbursement Arrangement (HRA) for FY20 is \$499K. We have expended \$289,219 or 58% of the budget with one month remaining.
- The Bond Anticipation Note (BAN) is available as a line of credit from the People's United Bank to support the capital project. Currently we have drawn \$3,178,000.00.