



WINOOSKI SCHOOLS

We are the future.

Winooski School District (WSD)
Capital Project Executive Committee
Wednesday, April 8, 2020
Zoom Meeting info: <https://zoom.us/j/976367607>

Agenda

5:15 pm

1. **Call to Order:** 5:15pm
2. **Attendees:** Sean McMannon, David Epstein, Tom Barden, Mike Decarreau, Alex Yin, Bert DeLaBreure, Cam Featherstonhaugh, Jon Rauscher
3. **Agenda Review**
4. **Public Comments**
5. **Capital Project Updates**
 - a. Site work and scheduling - Tom Barden (Owner Project Manager)
 - i. RFPs for environmental testing and moving: Moving forward.
 - ii. Overall schedule: No renovation this summer, will be done in summer of 2021 and 2022.
 - iii. Asbestos: RFP out, difficulty with getting bidders into building due to “Stay home, stay safe” order.
 - iv. Budget updates: Tom gave a general budget update with a focus on overall contingency summary which currently stands at approximately \$4.3 million.
 - b. Design & Permitting - David Epstein, Cam Featherstonhaugh (TruexCullins)
 - i. Act 250 process update: Shifted to a “minor” application given the “Stay home, stay safe” order and the postponement of all Act 250 hearings. Minor permit has been accepted. May 4th is the final date to request a hearing. Several permits mature later: stormwater, wetland, and water



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supply. Wetland permit is typically the longest approval timeline. Local hearings on April 16 and 20 for parking and technical review.

- c. Construction - Bert DeLaBruere (ReArch)
 - i. Phasing update: Plan is to mobilize on May 18th. Phasing shifted to reno later in project
 - ii. Bid Package update: Bid #1 will be opened on April 16th, Bid #2 going out on May 4th, Bid #3/last one on Sept. 4th for balance of trades
- d. Finance - Sean McMannon (WSD)
 - i. Funding
 - 1. USDA application
 - a. Funding and requirements: Rebecca Goulet and Tom Barden continue to work though these aspects of the application.
 - 2. VT Bond Bank
 - a. Application: Preparing application for summer borrowing timeframe. Working with Bert L. on estimating loan amount.
 - ii. Bond Anticipation Note (BAN)
 - 1. \$1.953 million drawn, last draw 3/30/20
- e. Facilities- Cheyne Racine (WSD)
 - i. No update
- f. City Projects - Jon Rauscher (City of Winooski)
 - i. No updates

6. **Adjourn:** 6:00pm