



WINOOSKI SCHOOLS

We are the future.

**WINOOSKI SCHOOL DISTRICT (WSD)
CAPITAL PROJECT EXECUTIVE COMMITTEE
WEDNESDAY, DECEMBER 4, 2019
Library, 60 Normand Street, Winooski 05404**

**Agenda
5:15 pm**

Attendees: Sean McMannon, Rebecca Goulet, Alex Yin, Mike Decarreau, Tom Barden, Bert DeLaBreure, Danylo Whalen, Cam Featherstonhaugh

1. **Call to Order:** 5:17pm
2. **Agenda Review:** None
3. **Public Comments:** None
4. **Capital Project Updates**
 - a. Design - Cam Featherstonhaugh (TruexCullins)
 - i. Delivered schematic design set with cost estimates
 - ii. Moving forward with design development based on cost estimates
 - iii. Engaging with WSD on next round of decision points in next month: colors, fixtures, finishes
 - iv. Using Virtual Reality (VR) to share design and solicit feedback
 - v. Overview of traffic study
 1. Decision on traffic flow and egress by mid-January based on traffic study
 - a. Cam F. will send out traffic study and discussion paper to Jon Rauscher and other folks who need it
 - b. Sean will take final 2-3 options to a parent focus group for input
 - vi. Met with fire safety to review schematic design. Plan reviewer was supportive.
 - b. Site work, scheduling, phasing and logistics - Tom Barden (OPM), Bert DeLaBreure & Danylo Whalen (ReArch)

- i. Very little asbestos in building, one classroom already remediated, boiler rooms still need remediation.
 - ii. "Page turn" meeting to review schematic design on Monday, 12/6/2019
 - iii. Logistics Plan reviewed
 - iv. Phasing Plan
 - 1. External offices will be needed
 - a. District Office and Support Services will be first offices to move into external space
 - 2. Review of plan
 - a. Storage needs will be assessed
 - 3. Sub slab plumbing needs to be assessed to determine whether it needs to be replaced or not
 - a. Tom B. recommended hiring a consultant immediately to perform this assessment. Cam will take this action item.
 - 4. Slab moisture will need to be assessed
 - v. Environmental Reports: Can they be published for public consumption?
 - 1. Executive Summaries with reference to entire doc can be posted on Capital Project website upon approval by Tom Barden
 - vi. Base estimate completed by Bert D. late next week
 - vii. Permitting timeline is on time at this point.
- c. Finance - Rebecca Goulet (WSD Finance Mgr.)
 - i. Rebecca gave an update of expenses to date.
 - d. City Projects - Jon Rauscher (City of Winooski Dir. of Public Works)
 - i. Regarding City projects, no major updates since our last meeting. Our Main Street Revitalization project consultant (VHB) is continuing to progress the design development documents. They will be completed by the end of this month.
 - ii. If anyone is interested, tomorrow evening (12/5) VHB's landscape architect will be presenting streetscape material options (ex. sidewalk pavers, stamped concrete, tree belt pavers) to the Municipal Infrastructure Commission for feedback. This is a public meeting at City Hall starting at 6:30pm. The Main Street hardscape discussion is the only item on the agenda.

5. Other

- a. Next meeting: Wed, January 8, 2020, 5:15pm, WSD Library
 - i. Traffic design decision

6. Adjourn: 6:24pm