

**WINOOSKI BOARD OF SCHOOL TRUSTEES BOARD RETREAT**  
**SATURDAY, SEPTEMBER 14, 2019**  
**\*\*\*DELTA HOTELS BURLINGTON (formerly Trader Dukes)\*\*\***  
**1117 Williston Road, South Burlington, VT 05403**  
**Carriage Room**

**Minutes**

School Board Members Present: Mike Decarreau-Board President, Tori Cleiland, Margaret Bass, Alex Yin, Matt MacNeil

Administration and Staff Present: Sean McMannon-Superintendent, Kirsten Kollgaard-Dir. of ELL & Curriculum, Jean Berthiaume-WMHS Co-Principal, SaraRaabe-JFK Elementary Principal, Kate Grodin-WMHS Co-Principal, Robin Hood-Dir. of Student Services & Early Learning, Rebecca Goulet-Finance Manager, Emily Hecker-Dir. of Communications & Development

1. Call to Order (8:00 am): Board President Mike Decarreau called the meeting to order at 8:03am
2. Pledge of Allegiance/Mindfulness (8:05 am): Board President Mike Decarreau led the Pledge of Allegiance and Tori Cleiland led Mindfulness
3. Board (8:15-8:45 am)
  - a. Reflection Past Year Performance: Mike D. reflected on the capital project, budget, teacher and administrator retention and large and qualified pools of candidates for teacher and admin positions due to the positive changes that have taken place in WSD. Matt M. said he was very proud of how connected our community is and how evident that was at the Back-to-School BBQ and the importance of the continued passage of budgets. Alex Y. spoke about his pride in the successful capital project bond vote and how he is so impressed with WHS students during their Community & Culture presentations. Margaret B. expressed that she is still learning about WSD as a new board member and appreciates how close-knit the WSD community seems.
  - b. Focus Areas for 2019-20: Board members discussed the following topics as focus areas for the upcoming school year: Continued communication with community about capital project and FY21 budget. Continued strong relationship with Winooski Education Association (WEA) during labor negotiations. Effort to cultivate stronger student voice at the board level. Effort to improve the lives of

students and families. Learn more about the middle class experience of parents and families with WSD.

- c. Education Needs/Board Development: Board decided that they would like to invest in training to help them improve student voice at the board level with their student reps to the board and Act 173.
4. WSD Leadership Team (8:45-9:15 am)
    - a. Reflection/Needs moving forward: WSD Leadership Team described points of progress from the past year such as Clif Grant, new Special Education positions, WMHS Equity & Implicit Bias staff training and student participation in the Winooski City Equity Commission. Then the WSD Leadership Team described points looking forward such as: new Parent-Teacher Conference format, Community-Based Learning Coach and Coordinator positions funded via Barr Foundation Grant, and new WHS Guidance Counselor and MTSS Coordinator positions via School Improvement Grant (SIG) focused on graduation rate.
  5. WSD Development Plan Update (9:30-10:15 am): Director of Communications & Development, Emily Hecker presented the outline of the Development Plan to raise funds for the capital project and described her communications work.
  6. Metrics for ENDS (10:15-11:30 am)
    - a. VT Annual Snapshot: Supt. McMannon shared the VT AOE's Summative Determination for JFK, WMS and WHS and described the criteria used.
    - b. WSD Board Ends Report: Supt. McMannon shared local behavior, reading and math data with the board.
    - c. Current Metrics Review and Adjustments:
  7. Governance Processes (Policy Section IV) (11:30-12:00 pm)
    - a. Policy Title 4.5 Agenda Planning
      - i. Approve School Board Annual Agenda Plan: Motion made by Alex Y. to approve. Approved 4-0.
    - b. Policy Title 4.8 Governance Investment
      - i. Discussion: Board Education Topics: Board decided that they would like to invest in training to help them improve student voice at the board level with their student reps to the board and Act 173. Supt. McMannon will schedule trainings and confirm with Board President Decarreau.

Meeting adjourned at 11:57am: Motion by Tori C. to adjourn. Approved 4-0.

[WSD Board Retreat 2019-20](#)