

**WINOOSKI BOARD OF SCHOOL TRUSTEES
REGULAR MEETING
WEDNESDAY, JANUARY 9, 2019**

MINUTES

Board Members Present: Michael Decarreau - President, Alexander Yin - Secretary, Members Tori Cleiland, Jennifer Corrigan, Matthew MacNeil

Absent: Student Representatives - Destiny Syharaj and Sophia Do

Administration Present: Sean McMannon, Superintendent, Rebecca Goulet, Finance Manager

Others Present: See attendance sheet on file.

1. Michael Decarreau - President, opened the meeting at 6:37 pm followed by the Pledge of Allegiance and Mindfulness with Tori Cleiland.
2. Agenda Review and Adjustments: The cost of the parking lot and water main break fix added to item 6c.
3. Focus on Learning Cultural Presentation with Somali & Somali-Bantu cancelled due to weather conditions.
4. Public Comments: Sean McMannon, Superintendent recognized the school board for their hard work and thanked them. Legislature will also be recognizing school board members. Sean informed the board members that they can go on Darn Tough Socks and order a free pair of socks.
5. Consent Agenda:
 - a) Minutes of Meetings: December 12, 2018 and January 2, 2019
 - b) Policy Title: 2.3 Financial Condition and Activities
 - Approval of Bills
 - c) Policy Title 2.8 Communication and Support to the Board
 - Superintendent Report
 - Approval of WHS School Choice Capacities (Act 129) for 2018-19
 - Approve Announced Tuition for 2018-19

Motion made by Jennifer Corrigan to accept the Consent Agenda as presented. All in favor.

6. Executive Limitations (Policy Section II):
 - a) Policy Title: 2.3 Financial Condition and Activities
 - FY19 Quarter 2 Financial Management Report – Michael reviewed the report and believes that it is currently on the right track. The CFP funds do fund a lot of what is going on in the school community.

- b) Policy Title: 2.4 Financial Planning & Budgeting
 - Action: Adoption of 2019-20 Winooski School District Budget – Sean recommended tabling the Adoption of the Budget until after the FY20 Budget Session discussion - 7a.
 - Action: Adoption of 2019-20 Budget Warnings – Article IV and Article V. Motion made by Alexander Yin to adopt the 2019-20 Budget Warnings. All in favor.
 - Discussion: Review Annual Report to Voters – After the report is complete a specific number is printed for distribution.

 - c) Water Main Break: On December 31st there was a water main break in the district parking lot. Sean presented the board members with a hand out with the costs associated with the break and asked board members for a vote to pay for them. Motion made by Matthew MacNeil to approve funds of \$24,761.11 to cover the cost of the water main break. All in favor. Michael asked Sean and Rebecca about long term costs associated with other water main breaks in the future that will eventually need repair.

 - d) Policy Title: 2.6 Asset Protection
 - WSD Capital Project Update: The community engagement timeline includes a capital project community breakfast on January 25th at 9:00 am along with several tours for community members. The dates for the tours are January 16th at 6:30 pm, January 23 at 6:15 pm, January 30th at 6:15 pm and February 1st at 6:15 pm
7. Governance Processes (Policy Section IV):
- a) Policy Title: 4.1.b Governing Style: Encouragement of a Diversity of Views
 - Student Report to the Board – Due to weather conditions the student representatives were not present to share their report.
 - FY 20 Budget Session – Board members received a hand-out with the FY09 – to the current budget numbers. The tax is a compelling piece of data to share with the voters. There has been some fluctuation in expenses but overall taxes have gone up on an average of 2%. Sean presented six scenarios. Scenario 1 - JFK ELL Teacher (1.0), \$85K, Communications/ Development (1.0), \$75K, level funded (7.75%); Scenario 2 - JFK Teacher (1.0), \$85K, level funded (7.30%); Scenario 3 - JFK ELL Teacher (1.0), \$85K, Communications/Development (1.0) \$75K, professional development, supplies, fixtures and equipment (6.88%); Scenario 4 - No investments, level funded (6.80%); Scenario 5 - JFK ELL Teacher (1.0), \$85K, professional development, supplies, fixtures and equipment (6.44%); and Scenario 6 - No Investments, professional development, supplies, fixtures and equipment (5.93%). Jennifer suggested scenario 3. Some scenarios are level funding supplies. Without equalized pupil numbers it is difficult to fully give accurate numbers. Community member and City Council member Eric Covey shared his thoughts on the budget scenarios and that the school is worth investing in. Margaret Bass also agreed that she likes Scenario 3. Board members decided to have an additional special budget meeting on Wednesday, January 16th at 6:00 pm with anticipation of a final approval for a FY20 Budget. Michael thanked Sean and Rebecca for the scenarios.

 - b) Policy Title: 4.1.6 Governing Style: Board Performance
 - Mid-Year Progress Update: Michael shared that the board is non-compliant with the three-year plan for Community Engagement. He believes that there are about eight policies that can be added to future agendas. Matthew recommends to keep the meetings within two hours. Tori suggested monitoring board members through a self assessment checklist.

- c) Policy Title: 4.2.4 Board Job Description
 - Plan Meeting with Legislators: Board members decided to come up with questions beforehand to give to the Legislators for discussion at a future meeting. Alexander suggested that one question should be the accountability of getting the equalized pupil numbers to the school board members on time. Matthew suggested that board members email Michael with their questions. Sean suggested inviting county representatives that serve on the Education Committee to the meeting.

- 8. Community Engagement (Policy 4.2.1):
 - a) Recent community activities by board members: Alexander and Tori attended the JFK Winter Carnival. Alexander also went on the Art Walk.

- 9. Next Agenda: None.

- 10. Motion made by Tori Cleiland to enter executive session at 8:11 pm to discuss Labor Negotiations.

Out of Executive Session at 8:22 pm.

- 11. Possible Action on Executive Session: None.

- 12. The Board adjourned at 8:23 pm.

Respectfully submitted by:

Brenda Steady
Board Recorder