



# WINOOSKI SCHOOLS

*We are the future.*

## WINOOSKI BOARD OF SCHOOL TRUSTEES BOARD RETREAT

SATURDAY, SEPTEMBER 15, 2018

\*\*\*DOUBLE TREE HOTEL (formerly Sheraton Burlington)\*\*\*

870 Williston Road, South Burlington, VT

Valcour Room

### MINUTES

Board Members Present: President Mike Decarreau, Board Members Alex Yin and Matt McNeil

Administration Present: Superintendent Sean McMannon, Co-Principals Kate Grodin and Leon Wheeler, Director of Curriculum/ELL Kirsten Kollgaard, Director of Support Services Robin Hood and Finance Manager Rebecca Goulet

1. **Call to Order: 8:30 am:** The meeting was called to order @ 8:38 am.
2. **Pledge of Allegiance/Mindfulness: 8:35 am**
3. **WSD Leadership Team: 8:45-9:15 am**
  - Reflection/Needs moving forward
    - Reflection
      - **Goal #1: College & Career Readiness**
        - Lucy Calkins Writing Units, Math Best Practices, WMS Expeditionary Learning (EL), Financial Literacy, Advisory
      - **Goal #2: Healthy, Productive & Successful Lives**
        - Positive Behavioral Interventions & Supports (PBIS), 6<sup>th</sup> & 9<sup>th</sup> Grade Orientations, Trauma training, School-Based Health Center (SBHC), Winter Transportation
      - **Goal #3: Local & Global Community Engagement**
        - Successful FY19 budget, Community Partners such as Waterworks, Community Service such as Big Change Roundup & Penguin Plunge, Youth Leadership
    - Needs:
      - Modern facility, continued pursuit of adequate support services in literacy, math, ELL, special education and transportation support of community-based learning.
4. **Board: 9:15 -9:45 am**
  - Reflection Past Year Performance
  - Focus Areas for 2018-19
  - Education Needs/Board Development
    - Discussed staff retention, Focus on Learning, School-Based Health Center (SBHC), PBGR support, ELL/Curriculum, early learning (Pre-K), and special education. Alex commented about internal communication needing to be consistent across schools and teachers. Mike said we are one school. The board reflected on the budget, contracts, and their policies, Alex and Tori's work on community engagement, monitoring reports and support of the capital project.
5. **Metrics for ENDS: 9:45-11:30 am**
  - WSD Board Ends Report: the report was reviewed led by Board President Mike Decarreau
  - Data Review Activity



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- Youth Risk Behavior Survey (YRBS): Small groups reviewed specific parts of the 2017 YRBS to select metrics for the “Goal #2: Healthy, Productive & Successful Lives” section of the Board Ends Report.
  - Current Metrics Review and Adjustments
6. **Governance Processes (Policy Section IV): 11:30-12:15 pm**
- Policy Title 4.5 Agenda Planning  
Approve School Board Annual Agenda Plan: Motioned by A.Yin, second by M. McNeil to approve. All in favor
  - Policy Title 4.8 Governance Investment
    - Review/ Accept Board Monitoring Report: This item was tabled to the October agenda.
7. **Lunch @ Sheraton: 12:30 pm:** Lunch took place at the Windjammer Restaurant

Respectfully submitted,

Sean McMannon, Superintendent