



WINOOSKI SCHOOLS

We are the future.

**WINOOSKI BOARD OF SCHOOL TRUSTEES
SPECIAL MEETING
MONDAY, SEPTEMBER 17, 2018
CITY HALL**

MINUTES

Board Members Present: President Mike Decarreau, Tori Cleiland, Alex Yin and Matt MacNeil

City Council Members Present: Mayor Seth Leonard, Hal Colston, Eric Covey, Nicole Mace, and Kristine Lott

Administrators Present: Superintendent Sean McMannon and City Manager Jessie Baker

1. **Call to Order by Winooski City Council:** The City Council called the meeting to order at 6:01 pm.
2. **Call to Order by School Board:** The School Board called the meeting to order at 6:03 pm.
3. **Pledge of Allegiance/Mindfulness:**
4. **Agenda Review and Adjustments:**
5. **School Board/City Council Meeting** (30 Minutes)
 - a) **City/School Memorandum of Understanding (MOU):** Discussion/Approval
Seth Leonard discussed the uniqueness of the connection of the city and the school district.
Jessie Baker discussed plowing services for the school, School Resource Officer (SRO) within police department, and recreation services (no significant difference). Mike Decarreau commented about the dividends of having in-school SRO protection whenever needed. Afterschool programs running from city (same language from school to afterschool program). SRO is also a recruitment tool for staff and other potential people. School has become a cornerstone of conversation with leaders from across the state. "Provide that canvas people to draw on."
The MOA was read by Mayor Seth Leonard and School Board President Mike Decarreau. All in favor to approve.

NOTE: AT THIS TIME THE SCHOOL BOARD WILL MOVE TO A DIFFERENT ROOM IN CITY HALL TO COMPLETE THEIR MEETING.

Board Members Present: President Mike Decarreau, Tori Cleiland, Alex Yin and Matt MacNeil and Jennifer Corrigan
Administrator Present: Superintendent Sean McMannon

6. Recognition:

- a) David Abdo, Owner of Waterworks Restaurant: No public recognition.

7. Agenda Review and Adjustments: No Changes.

8. Public Comments: None.

9. Consent Agenda:

- a) Minutes of Meetings: August 22, 2018
b) Policy Title: 2.3 Financial Conditions and Activities
- Approval of Bills
Done three times prior-updating #6 preschool expansion grant (included language) not given proper guidance for grant properly. August-written appeal (last piece of the process). Matter of process. Documented these types of things (evaluation). Should have brought it back before problem occurred.
- c) Policy Title 2.8 Communication and Support to the Board
- Superintendent Report

The Consent Agenda was approved.

10. Executive Limitations (Policy Section II):

- a) Policy Title: 2.3 Financial Condition and Activities
- Superintendent Monitoring Report 2.3: Discussion/Approval
- b) Policy Title: 2.4 Financial Planning and Budgeting

Discussed Budget FY20 parameters. Health insurance increasing by 11%. One year negotiations for next contract. Biggest part is the staff benefits and salaries. Act 173 will change the funding for Special Education. Next three years used as a baseline. General ed funding-legislature will pick back up.

11. Board-Management Delegation (Policy Section III): (15 Minutes)

- a) Policy Title: 3.4.6 Superintendent Evaluation & Expectations
- Discussion-Successful completion of the Executive Limitations (complete for a number of minutes). Pretty well prescribed-how to end statement in to Superintendent evaluation. How much should be put into the evaluation of the superintendent? Weight? Reference?
- Trends-no process to understand/explain the trends. There to help students go the right direction. We did something different because of the numbers. No full weight-perhaps 80%. Feedback is important and putting a threshold is waiting for something bad to happen. Good solid set of measurements-getting students help early (prevention). Where the starting point? Should start seeing kindergarten/1st grade to see some movement of measurements. No other districts tying this into the evaluation. Mental Health and Wellness-safety and mental wellness of the students. Youth Risk Behavior. How can students get ready to access resources? District vs. State.

Population should take some priority (multiple languages). Elementary school students don't own/wear helmets around the community. There is more out there than what their parents are giving them.

12. Governance Processes (Policy Section IV): (30 Minutes)

a) Policy Title: 4.1 Governing Style

- Winooski School District Proposed Charter Change- Discussion/Approval of Proposed Language (On website)

Discussion-What happens Monday night before voting-budget meeting (school board starts at 7:30). Clem and Dianna went to Agency of Ed-made changes (appendage A). Need to put on a ballot to be voting on. Not being contingent on ballot for voting (March). Language change 23-3 parentheses 1 and 2.

Motion to put charter change in March. Will put on November vote ballot if City Council doesn't put the on the November ballot. Motion approved all.

b) Policy Title: 4.3 Handling of Operational Complaints

- Policy Review- Discussion/Approval

4.3.3-abdicate all responsibility, period. If following chain of command, and still not resolved, should go to superintendent. If anyone has a concern, do they have the ability to go to the board? Language change in terms of how to word the policy change. Not to use as an evaluated point by superintendent. If we have an operational complaint, be sure to follow up within two weeks of the complaint. Reword the policy by Mike Decarreau.

c) Policy Title: 4.2.2 Board Job Description

- 1st Reading, Policy #4115 – Alcohol & Drug Testing: Transportation Employees

Discussion-Implementation from South Burlington upon completion. No changes. Implies to anyone who transports our students. "Safety sensitive" Liability goes through person first, then comes to school board.

- 1st Reading, Policy #5145 – Pupil Privacy Rights

13. Upcoming Important Dates:

- UVM Outstanding Teacher Day – Monday, October 1st, 4pm, The University of Vermont, The Grand Maple Ballroom, Dudley H. Davis Center
- Regular Board Meeting – Wednesday, October 10th, 6:30pm
- VSA/VSBA Conference - October 18-19, Lake Morey

14. Adjourn: The board adjourned at 7:36 pm.

Respectfully submitted,

Kaitlin Letourneau
Board Recorder