

**WINOOSKI BOARD OF SCHOOL TRUSTEES
REGULAR MEETING MINUTES
WEDNESDAY, AUGUST 22, 2018
Learning Media Center**

Board Members Present: Michael Decarreau, President, Alexander Yin, Jennifer Corrigan, Secretary, Tori Cleiland and Matthew MacNeil

Administration Present: Sean McMannon, Superintendent, Rebecca Goulet, Finance Manager

Others Present: See sign-in sheet on file.

1. Meeting called to order at 6:30 pm by Michael Decarreau, President, followed by the Pledge of Allegiance and Mindfulness with Tori Cleiland.
2. **Agenda Review and Adjustments:** Remove 4c) Approve Winter Transportation Agreement with South Burlington School District and move to 5a)
3. **Public Comments:** None.
4. **Consent Agenda:**
 - a) Minutes of Meetings: June 13, 2018
 - b) Policy Title: 2.3 Financial Condition and Activities
 - Approval of Bills
 - c) Policy Title: 2.6 Asset Protection
 - Approve Winter Transportation Agreement with South Burlington School District - Removed from Consent Agenda and moved to 5a.
 - d) Policy Title: 2.7 Compensation and Benefits
 - Approve Contract – Deb George, Long Term Sub
 - e) Policy Title: 4.2.2 Board Job Description
 - Adopt Policy #5148 - Transgender & Gender Nonconforming Student (State Recommended Policy)
 - Adopt Policy #5149 -Student Freedom of Expression in School-Sponsored Media (State Required Policy)
 - Adopt Policy #3546 - Capitalization of Assets (Federally Required Policy)
 - Adopt Policy #3547 - Prevention of Conflict of Interest in Procurement (Federally Required Policy)
 - Adopt Policy #3548 - Travel Reimbursement (Federally Required Policy)

Motion made by Matthew MacNeil to approve the Consent Agenda. All in favor.

5. **Executive Limitations (Policy Section II):**
 - a) Policy Title: 2.6 Asset Protection
 - Approve Winter Transportation Agreement with South Burlington School District

Sean gave each board member a copy of the Proposed Winter Transportation Agreement 2018 – 19 and the original agreement. Due to being able to contract

district to district there was no need for a bid. South Burlington came up with an agreement of 45 days x \$1710 per day for a total of \$77,000 for January through March 2018. The new proposed agreement for November – March 2019 is for 75 days x \$950 per day for a total of \$71,000. The change in the original agreement was to remove “if transportation of students is no longer required or necessary” from #13.

Motion made by Tori Cleiland to accept the Winter Transportation Agreement for 2018 – 2019 with the correction as discussed. All in favor.

b) Policy Title 2.6 Asset Protection

- Presentation and Discussion: WSD Capital Project Committee Update and Facility Evaluation Report.

Sean McMannon, Superintendent, introduced David Epstein and Arthur Cam Featherstonhaugh from Truex Collins Architects to present the update of the facility evaluation report. There will be continued committee meetings. There are no initial costs at this point. If it is decided to go out for a bond vote, it will need to be completed by March. David recapped what the process has been. It began with a visioning workshop with various stakeholder groups including parents, etc. There was a workshop format. There was brainstorming on wellness, learning and engagement. A vote was then taken to determine the guiding principles. The staff stressed fresh air and light. The next component of the plan being presented is that the changes will last many years with a welcoming environment. Truex Collins architect representatives met with parents, staff, students, etc. separately. The team-based approach really drove the organizational diagram and from there the space needs. The plan would introduce a new middle school section. The concept is team centered. The plan would be to use the current cafeteria as an elementary gymnasium and have a new cafeteria. Option 2 is similar with the difference of the PAC (Performance Art Center), gym and cafeteria. Cam believes the middle of the building is a great center location. The PAC will have a 425 capacity which will allow for school wide assemblies. The new design accommodates growth. The main entry is a safe atmosphere with the SRO in the same area. Cam presented the construction that has been performed during the years of 1957, 1964, 1969, 1976, 1991 and 2000. There should not be a need for an Act 250 permit. There might be some storm water work that will need to be done. The original drawings showed some hazardous materials but it looks like they have been removed. There could be some pipe insulation that will need to be removed and there is no danger now. At this time building code exceeds the height and area requirements. This affects the complexity of construction (fire walls) for expansion. The interior doors have hardware issues. The building roofs need to be replaced, the walls lack insulation and the windows have been replaced in some areas and some are leaking and cold. Some bathrooms do not meet accessibility requirements and fixture and plumbing work is needed. This could also create a water savings potential. The building is structurally in good shape. Some areas require drifting loads to meet the modern day codes. HAVC requires some new ventilation units. The boilers are from 1991 and 2000. The electrical upgrades would include changing from florescent to LED lighting.

Fire alarms would need to be upgraded throughout the building. The goal is to have the cost numbers of Options 1 and 2 for the October 18th school board meeting.

6. Upcoming Important Dates:

- Thursday, August 23rd, the Community BBQ is from 5:30 pm to 7:00 pm at WSD.
- Wednesday, August 29th is the first student day.
- Saturday, September 15th, the School Board Retreat is from 8:30 am to 1:00 pm at the Double Tree (Former Sheraton) located at 870 Williston Road in Burlington.
- Monday, September 17th, there is a Joint school board and city council meeting at 6:00 pm at City Hall.

7. Executive Session:

a) Grievance Hearing

Motion made to enter Executive Session at 8:00 pm for a Grievance Hearing inviting in Elizabeth Parris, Katherine Blair, John McKelvy and Tom Payeur.

8. Out of Executive Session at 9:12 pm

Results of Executive Session: School board supported the position of the administration.

9. Motion made by Alex Yin to adjourn at 9:14 pm.

Respectfully submitted by:

Brenda Steady
Board Recorder