

**WINOOSKI BOARD OF SCHOOL TRUSTEES  
REGULAR MEETING  
WEDNESDAY, JUNE 13, 2018  
Learning Media Center**

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

**AGENDA  
6:30 pm**

Board Members in Attendance: President Mike Decarreau, Tori Cleiland, Matt MacNeil, and Alex Yin

Board Member Absent: Jen Corrigan

Admin: Sean McMannon and Leon Wheeler

1. **Call to Order/Pledge of Allegiance/Mindfulness:** The meeting was called to order at 6:30 pm by president Mike Decarreau. Mindfulness was led by Tori Cleiland.
2. **Recognition:** (10 Minutes)
  - David Abdo, Owner of Waterworks Restaurant: This item was tabled until September board meeting.
  - Alexander Do, Student Representative - presented a gift certificate for his work on the board.
3. **Agenda Review and Adjustments:** (5 Minutes)
  - The music teacher we recommended at the May meeting will not be able to move to Vermont, so the position was reposted and the WSD administration is nominating Mikayla Kelemen. Board adjusted agenda to include this nomination in the Consent Agenda.
4. **Focus on Learning:** WHS Advisory Program (30 Minutes)
  - Lindsey Cox is a WHS English teacher, iLab Advisory coordinator, flexible pathways facilitator and Rowland fellow. Lindsey presented on the WHS Advisory program. The “WHY” of our advisory is equity and deeper learning opportunities. Advisory follows rituals and routines. Data collected by surveys from teachers and students and 1:1 conversations with teachers. What’s next for Advisory is finding funding for an Advisory Coordinator, training for advisors and student leaders, and systems for supporting goals.
5. **Public Comments:** None.
6. **Consent Agenda:**
  - a) Minutes of Meetings: May 9, 2018
  - b) Policy Title: 2.3 Financial Condition and Activities
    - Approval of Bills
    - Approval of Local Education Agency Plan (LEAP) Assurances
  - c) Policy Title: 2.7 Compensation and Benefits
    - Approve Contract Recommendations for 18/19 SY:
      - Elizabeth Payeur, Long-Term Sub
      - Mikayla Kelemen, Music, Gr. 6-8
  - d) Policy Title 2.8 Communication and Support to the Board
    - Superintendent Report
  - e) Policy Title: 4.2.2 Board Job Description
    - Adopt Policy #5111, Prevention of Harassment, Hazing and Bullying
    - Adopt Policy #5147, Comprehensive Sexual Health
    - Approve Recommendation of Food Service Contract
  - f) Policy Title: 4.5 Agenda Planning
    - Accept Board Monitoring Report

Motion made by Matt MacNeil to accept the consent agenda. All in favor.
7. **Executive Limitations (Policy Section II):** (10 Minutes)
  - a) Policy Title: 2.2 Treatment of Staff

- Review/Approve Superintendent Monitoring Report  
Motion made by Alex Yin to accept the monitoring report. All in favor.

**8. Governance Processes (Policy Section IV): (45 Minutes)**

- a) Policy Title: 4.1.b Governing Style: Encouragement of a Diversity of Views
  - Student Report to the Board  
Sean McMannon introduced the new Student Rep: Sophia Do
- b) Policy Title: 4.2.2 Board Job Description
  - Discuss Policy #\_\_\_\_ - Transgender & Gender Nonconforming Student (State Recommended Policy)
    - Discussion supported the adoption of this policy after a second reading.
  - Discuss Policy #\_\_\_\_ - Student Freedom of Expression in School-Sponsored Media (State Required Policy)
    - Discussion supported the adoption of this policy after a second reading.
    - Clarity on the definition of the term “obscene” may need to be changed.
  - Discuss Policy #3546 - Capitalization of Assets (Federally Required Policy)
    - Discussion supported the adoption of this policy after a second reading.
  - Discuss Policy #3547 - Prevention of Conflict of Interest in Procurement (Federally Required Policy)
    - Discussion supported the adoption of this policy after a second reading.
  - Discuss Policy #3548 - Travel Reimbursement (Federally Required Policy)
    - Discussion supported the adoption of this policy after a second reading.
- c) Policy Title: 4.5 Agenda Planning
  - Review Draft of Annual Agenda Plan for 2018/2019
    - This document is updated each year; review and make sure we are compliant. Skipping July board meeting and having a retreat in September. Facilities review August 22<sup>nd</sup>. Motion made by Matt MacNeil to accept. All in favor.

**9. Community Engagement (Policy 4.2.1): (10 Minutes)**

- a) Discussion: Recent community activities by board members
  - Alex and Tori discussed their conversations with parents and community members about what they are proud of about WSD, the strengths of WSD and the areas they believe WSD can improve.

**10. Next Agenda: (5 Minutes)**

August meeting: 1 item; September meeting with the city

**11. Upcoming Important Dates:**

Last Student Day: Friday, June 15<sup>th</sup>, 11:15am dismissal

Graduation: Saturday, June 16, 1 pm

August Board Meeting: Wednesday August 22<sup>nd</sup>, 6:30pm

Back-to-School BBQ: Thursday, August 23<sup>rd</sup>, 5:30-7pm, WSD

School Board Retreat: Saturday, September 15<sup>th</sup>, 8:30-1:00, TBD

Joint Meeting: Winooski City Council and WSD School Board, Monday, September 17<sup>th</sup>, 6pm, City Hall

Regular School Board Meeting: Monday, September 17<sup>th</sup>, 7pm, City Hall

**12. Executive Session: None.**

**13. Possible Action on Executive Session: None.**

**14. Adjourn: Motion made by Tori Cleiland to adjourn at 8:27 pm. All in favor.**

Respectfully Submitted,

Kaitlin Letourneau  
Board Recorder