

**WINOOSKI BOARD OF SCHOOL TRUSTEES
REGULAR MEETING
WEDNESDAY, MARCH 14, 2018
Learning Media Center**

MINUTES

Board Members Present: Michael Decarreau, Tori Cleiland, Alexander Yin, Matthew MacNeil
Jennifer Corrigan

Absent: Alexander Do, Destiny Syharaj- Student Representatives

Administration Present: Superintendent, Sean McMannon

Others Present: See sign-in sheet on file

1. Meeting called to order by Sean McMannon, Superintendent, at 6:35 pm followed by the Pledge of Allegiance and Mindfulness led by Tori Cleiland.
2. **Reorganization of Board:**

Sean McMannon invited Justice of the Peace, Robert Millar, to administer the Oath of Office to the newly elected board members.

 - a) Oath of Office given by Robert Millar to newly elected board members Tori Cleiland and Alexander Yin.
 - b) Sean McMannon asked for nominations for the role of the president. Tori Cleiland nominated Michael Decarreau. All in favor.
 - c) Michael Decarreau asked for nominations for the position of Secretary/Clerk. Tori Cleiland nominated Jennifer Corrigan. All in favor.
 - d) Code of Ethics: Board Members' Code of Conduct- Policy 4.7 – Michael believes that that board members have upheld the Code of Ethics. All in favor to sign.
 - e) The board members decided on continuing to use Robert's Rules. M. MacNeil moved to continue to use Robert's Rules. All in favor.
 - f) Committee Assignments: Communications/Parent Engagement: Michael asked if Tori Cleiland and Alexander Yin would like to continue with the Communications/Parent Engagement Committee. They both agreed to continue. Negotiations Committee: Michael asked Matthew MacNeil if he would like to continue with the Negotiations Committee. Matthew suggested dividing out the staff and teachers. Matthew will be on negotiations for teachers along with Michael and Jennifer Corrigan will work with the staff negotiations along with Michael.
 - g) Sean took an updated board member photo.
3. **Agenda Review and Adjustments:** The WMHS Proficiency-Based Graduation update moved to the next regular meeting.
4. **Focus on Learning:** The WMHS Proficiency-Based Graduation update moved to the next regular meeting.
5. **Public Comments:** Zoe Morris and Prashant Singh from Parents Youth for Change updated the board members on bussing. Another bus stop has been added and the pilot program is still proving to be successful. Alexander Yin shared art work from students

thanking the board that he received when he went one morning to see how the bussing program operated. Zoe invited board members to the Bus Pilot Program celebration on March 31st.

6. Consent Agenda:

- a) Minutes of Meetings: February 14, 2018
- b) Policy Title: 2.3 Financial Condition and Activities
 - Approval of Bills
- c) Policy Title: 2.7 Compensation and Benefits
 - Approve Teacher Contracts for 2018-19 SY
- d) Policy Title 2.8 Communication and Support to the Board
 - Superintendent Report
 - Approval of School Calendar for 2018-19 SY
- e) Policy Title: 4.2.2 Board Job Description
 - Adopt Policy #5146, Whole Child and School Wellness
 - Adopt Policy #6151, Course Offerings and Class Size
- f) Policy Title: 4.8 Governance Investment
 - Accept Board Monitoring Report

Motion made by Matthew MacNeil to accept the Consent Agenda. Michael asked if there was any discussion. Tori liked that the school security was addressed. Michael asked that the minutes of February 14th reflect under 6a regarding the Preschool Development Expansion Grant that there would likely be no one else that would bid. Alexander Yin wanted to clarify that under 4.8 Governance that in 6f) the first line in the second paragraph under DATA should be crossed off. Tori shared that she felt that the February vacation is too long for students. Matthew amended his motion to accept the consent agenda contingent upon adjustment to policy 4.8 and the 18/19 school calendar. All in favor.

7. Executive Limitations (Policy Section II):

- a) Policy Title: 2.6 Asset Protection
 - Superintendent Monitoring Report – Michael handed out a letter from Rebecca Goulet, WSD Finance Manager, regarding Policy 2.6 Asset Protection. Tori Cleiland moved to accept the Superintendent Monitoring Report as written. All in favor.

8. Board-Management Delegation (Policy Section III):

- a) Policy Title: 3.4 Monitoring Superintendent Performance
 - Board Monitoring Report: Michael asked for any comments on the Monitoring Superintendent Performance Report.

9. Governance Processes (Policy Section IV):

- a) Policy Title: 4.1.b Governing Style: Encouragement of a Diversity of Views
 - Student Report to the Board - None.
- b) Policy Title: 4.2.2 Create Written Governing Policies
 - 1st Reading, Policy #3545 Transportation: Michael asked if there is a need to look at this policy now that bussing is being offered. Sean suggested that due to the bussing being a pilot that the policy should be fine at this time and that the procedures should cover anything that might come up. He believes that the district is still in compliance. Michael asked if there is any risk not having anything in policy. Board members determined that the policy is governed by

the procedures and is not necessary for any changes. Moving forward the policy will be kept as is.

- 1st Reading, Policy #6144a Animal Dissection: Sean shared that this policy is straight forward and recommended to the board members to keep the policy as is.
- c) Policy Title: 4.2.4 Legislative Update
- Discussion included that a lot of legislative time has been spent on school safety. There will be a change in school funding but not until 2020. PreK will have some changes with limited impact. Special Education funding is currently on the back burner. Budgets came in lower than what was requested by the Governor. Hopefully there will be less tax impact.

10. Community Engagement (Policy 4.2.1):

- a) Recent community activities by board members
- Alexander Yin and Tori Cleiland shared an update on the Communication/ Parent Engagement Committee. Alexander feels there is a strong sense of community. Yet he believes communication isn't always strong and communication will make the community stronger. Tori shared that all Thursdays have been set a side until June so people can host community members at their homes to get more voices. The goal is to have as many voices as possible including from community members that do not have children in the school system.
 - WDS Capital Project Committee update: Sean shared that a meeting was held yesterday, March 13th. There is work being done to answer questions of what came from the architects. The April newsletter is all about the Capital Projects. Future newsletters will include monthly updates on capital projects. Matthew suggested that it be an agenda item to brainstorm what would be information for the newsletters. Tori will write something for the April newsletter and add the flyer that Alexander created for the Parent Engagement piece.

11. Next Agenda:

12. Upcoming Important Dates:

- WMHS Band/Chorus Concert on Tuesday, March 27th at 7:00 pm
- Regular Board Meeting on April 11th at 6:30 pm
- Parent/Teacher Conferences will be held on April 12th and 13th

13. Executive Session: None.

14. Possible Action on Executive Session: None.

15. Tori Cleiland moved to adjourn at 7:35 pm. All in favor.

Respectfully submitted by:

Brenda Steady
Board Recorder