

# Winooski PTO Meeting Minutes

Wednesday, October 18, 2017

## Introductions

Attendees: Melissa Gonyon (Vice President), Sarah McGowan-Freije (Treasurer), Jacie Knapp (5th grade), Lois Thompson (1st grade), Nancy Johnson (1st grade), Laura Lee (parent), Nikki Cabral (parent), Sarah Hammitt (parent), Jessica Audette (parent), Michelle DiSisto (parent), Jennifer (parent), Joe Smith (parent), Lucy D'Aonte (parent), Roz Donovan (parent), Arica Bronz (parent), Amber Parrott (parent), Kate Nugent (Winooski Partnership for Prevention)

## Secretary's report:

- **Recap September 20 meeting and approval of meeting minutes**
- **WSD PTO page (<http://www.wsdschools.org/parents/pto/>):** Let everyone know the WSD PTO page is updated with calendar, by-laws and link to FB page
- **PTO WSD email address:** Let everyone know that email address is [pto@wsdschools.org](mailto:pto@wsdschools.org)
- **PTO mailbox:** Let everyone know that mailbox is located in the Central Office
- **WSD newsletter:** Articles are to be sent to Lydia. Suggestion was made that we have an ongoing ad for the cookbooks.

## Treasurer's report

- July/August report was approved
- September report:
  - Income:
    - Interest: \$0.08
    - LuLaRoe Fall event: \$900
    - Holiday Vendor/Craft Fair: \$450
    - Spartan Wear: \$130
    - Bake Sales: \$64
    - Raffle Sales: \$71
    - Cookbooks: \$10
    - Misc Revenue (Lake Monsters): \$15
  - Expenses:
    - Misc Hospitality Expenses: \$33.98
    - Field Trips: \$576

### Requests for funds to date:

- **Coffee from the Abbey Group for monthly staff meetings (cost to be provided by Abbey Group):** The group agreed to explore options.
- **Ad in Winooski Youth Baseball League calendar (\$75):** The group voted in favor of this (same amount every year).
- **Randall Argraves - request for \$2,000 to purchase 8 new violins:** The group voted in favor of this.
- **20 lawn signs for Craft Fair (\$173.76 + \$19.77 S&H = \$193.53) -** The group voted in favor of this.
- **Replacement of enclosed slide (\$4,900.00) -** The group voted against this.
- **Money to purchase sand, a cover and sand toys for sandbox in little playground and a lockable deck box (\$350) -** The group voted in favor of this.
- **Replacement headset microphones for PAC -** Joe Smith is going to get a price and Michelle DiStiso will let us know how many are needed.
- **Key code gate for rear entrance to school (Mick) -** The group voted against this.

### Calendar of PTO Commitments ([Google calendar](#))

- **Existing PTO Commitments for school year (calendar)**
  - **Vision and hearing screening -** No one was sure if all the screenings had been completed. High school screenings were done, JFK screenings were not.
  - **WSD Potluck Dinner/Clothing Drive (November 2) -** Volunteers will meet in cafeteria at 4:30 to help with setup. Lucy, Arica, Kate, and possibly Jessica will help with setup. Joe will help with cleanup.
  - **Middle School Dance (November 3)**
    - Sarah McGowan-Freije, Nikki Cabrale and Amber Parrott will volunteer. We need more than three parents for this.
    - Need to ask Amy Shearer if her group wants to run the sno cone and popcorn machines.
    - Group approved purchase of 1,000 glow sticks. Students will receive a glow stick when they pay \$1 for admission.
    - It was suggested that we contact Jessica Bruce to have the students make a flyer for the dance (this will take too long).
  - **Holiday Craft Fair (November 18)**
    - 176 spaces are registered
    - Free Press ad will run for 4 weeks (\$850, shared with St. Francis and Methodist church)  
Michelle DiStiso will coordinate the bake sale. Her email was given out - [michelle121373@gmail.com](mailto:michelle121373@gmail.com)
    - Melissa passed around a volunteer sign up sheet.
  - **LuLaRoe/Zumba-thon (December 9)**
    - Zumba-thon starts at 2pm and goes until 3:30pm.

- Admission is \$8 students and \$12 adults.
    - Need a 12x12 platform. Melissa will get a price from Vermont Tent.
    - Nancy Johnson suggested we might be able to use the big screen and a camera instead of a platform. Melissa is going to check with the Zumba-thon instructor.
    - Need a plug and play for iPad. Joe said we have that.
    - Instructor has offered to come 2 Thursdays in November from 6:30 to 7:30 to give a Zumba class. Will only charge \$25.
    - Joe suggested we have an instructor come to the school for a Heart Celebration.
  - **Middle school dance (February 9)**
  - **Middle school dance (April 13)**
  - **Talent Show (date TBD)**
- **Committees** (Leaders, assignments, etc.)
  - **Fundraisers**
    - **Craft Fairs**
    - **Fun Fair**
    - **LuLaRoe events**
    - **Golf Tournament**
    - **Box Tops:** Lydia, Sarah McGowan-Freije, Jessica Audette
      - Jacy Knapp's class will collect box tops and put them in the PTO mailbox.
      - Jessica Audette is going to make a poster showing all classrooms and how many box tops have collected..
      - Need to come up with a prize for class that collects the most (no).
  - **Finance Committee:** Melissa Gonyon, Rebecca Goulet, Sarah Hammitt
  - **Yearbook:** Joe Smith
  - **Talent Show Exploratory Committee:** Arica Bronz, Lucy D'Aponte, Roz Donovan, and Jessica Audette offered to be part of the Talent Show Exploratory Committee and find out if holding a talent show is a viable option. This group would likely be involved in helping organize and run the talent show if/when we move forward.

## NOTES

- VT Tennis should be able to install the new basketball poles and hoops before winter.
- Teachers requested we check if baby swings in little playground can be easily switched out for regular swings.
- Melissa Gonyon passed out Capital Projects survey. It is due back to her by Monday, October 23rd.

**NEXT PTO meeting: 11/15/17 @ 5:30**

**Future meeting dates:**

- December 20 @ McKee's
- January 17
- February 21
- March 21
- April 18
- May 16