

**WINOOSKI BOARD OF SCHOOL TRUSTEES  
REGULAR MEETING  
WEDNESDAY, JUNE 14, 2017**

**MINUTES**

Board Members Present: Michael Decarreau-President, Tori Cleiland, Matthew MacNeil, Rainbow Chen-Student Representative, Destiny Syharaj-Student Representative

Board Members Absent: Jen Corrigan-Secretary, Julian Portilla, Alexander Do-Student Representative

Administration Present: Sean McMannon-Superintendent

Others Present: See attendance sign-in sheet on file.

1. Meeting called to order at 6:32 pm by Michael Decarreau-President followed by the Pledge of Allegiance and Mindfulness led by Tori Cleiland.
2. **Recognition & Resolution:**
  - Michael Decarreau-President thanked Jim Ticehurst for his five years of service as District Treasurer.
  - Rainbow Chen was recognized for her service to the district. Sean McMannon introduced Sean-Marie Oller, former state board education member who recognized Rainbow for her service on the State Board of Education from June 2015 through June 2017. Oller revealed that Rainbow provided a strong and articulate student voice for all Vermont students. Michael thanked Rainbow and due to her willingness to help he suggested, "Just Say, No". At some point you will need to pick some things that you are passionate about and be able to say "no" to other things. On behalf of the board he presented her with a small token of their appreciation.
  - The Golden Apple Award has been given out twice in the past two years. Rainbow Chen had mentioned that a VSAC counselor had made an impact on her and other graduating seniors. The board recognized Liam Danaher for the impact he made by getting seniors ready for graduation. Rainbow Chen presented him with the award on behalf of the board. Liam said he was sincerely humbled and moved by receiving this award and is very happy to be part of the Winooski School District.
3. **Swearing in of New District Treasurer:**

Michael Mahoney swore in Robert Millar as the new District Treasurer whose term begins July 1, 2017.
4. **Agenda Review and Adjustments:** Added a Teacher Nomination to the Consent Agenda. An addition of 9f-Evaluating Superintendent Performance, 9g-4.6 Chair's Role and 9h-Governing Style.
5. **Focus on Learning:** Peace Jam members Ines Horozovic, Kim Soukone, Aftaba Mezetovic-Co-Advisor and Melissa Mason-Co-Advisor shared what Peace Jam is all about and what they are working on for the community. They will be going to New York for the International Day of Peace at the United Nations. In March of every year, the New England Peace Jam Conference takes place and this year it was in Connecticut. This year a grant was written to the Rowland Foundation and it was successful. The grant monies will be used to make good things happen. The presenters shared a slide show of their accomplishments and thanked the board for their support. Michael thanked the Peace Jam representatives for what they do for the students.
6. **Public Comments:** Michael Mahoney thanked the board for their good work.

**7. Consent Agenda:**

- a) Minutes of Meetings: May 10, 2017
- b) Policy Title: 2.3 Financial Condition and Activities
  - Approval of Bills
  - Approve IDEA-B Flow-Thru
  - Approve IDEA-B Preschool
  - Approve Bank Resolution for New Treasurer
- c) Policy Title: 2.7 Compensation and Benefits
  - Approve Contract Recommendations for 17/18 SY
    - Demore, Tiffany-Grade 3 Teacher
    - Dorfman, Luke-Math Teacher, Grades 9-12
    - Fox, Theresa-Grade 1 Teacher
    - Locicero, Anthony-Elementary Special Educator
    - Payeur, Elizabeth Houghton, Ilab Teacher, Long Term Substitute, FTE .50
- d) Policy Title 2.8 Communication and Support to the Board
  - Superintendent Report to Board
  - Approve Superintendent Monitoring Report
- e) Policy Title: 4.2.2 Board Job Description
  - Adopt Policy #8311 - Board Member Conflict of Interest
  - Approve Recommendation of Food Service Contract

Motion made by Matthew MacNeil to approve the Consent Agenda as presented. All present in favor.

**8. ENDS Monitoring (Policy Section I):**

- a) Discussion ENDS Metrics Alignment - Board discussed various options for metrics and for a first pass settled on reading, graduation rates, kindergarten readiness, and standardized test scores such as SBAC. For reading scores the discussion centered on two measurements at several points in time. The thought was to measure 3rd, 5th, 8th and 12th grades for both percentage of students on grade level as well as percentage making a year of progress in a given school year. These measures would be against the current reading program being used for specific cohorts. For graduation rates the focus of the discussion was how many graduation rates should we measure. The Board decided that we must measure and track the overall 4 year graduation rate as measured by the state. In addition to this we will measure the 5 and 6 year rates for various groups. Data for ELL, Not Free, and Not ELL was shown for each 4, 5, and 6 year rates. Members acknowledged that a focus on these extended time graduation rates should drive a focus on retention activities earlier in the our student's education. Kindergarten readiness is measured now and would be retained. Further discussions, likely at the annual retreat, will focus on metrics surrounding the Graduation Expectations (GXs) and the content as well as the social-emotional components of each.

**9. Governance Processes (Policy Section IV):**

- a) Policy Title: 4.1.b Governing Style: Encouragement of a Diversity of Views
  - Student Report to the Board  
Rainbow Chen shared that all students passed their Senior Project. There was some frustration with the various presentations from seniors and that it would be better to present EXPO and GXs both on the same day. She introduced Destiny Syharaj, a sophomore, as the new student board representative and explained the process to become a student representative. Destiny Syharaj appreciated the new process and that it was anonymous and not a popularity contest.
- b) Policy Title: 4.1 Governing Style
  - Communications Committee updates  
Each board member received a report from Imaj Associates from the June 1, 2017 meeting on Communications Planning.

- c) Policy Title: 4.2.2 Board Job Description
  - Discuss Policy #6171 - Parental Involvement  
Sean contacted VSBA and they will be working on a model policy in the fall and recommended the board members wait to move forward at this time and bring back the policy in November.
- d) Policy Title: 4.2.4 Legislative Update
  - Discussion – Nothing to share at this time.
- e) Policy Title: 4.5 Agenda Planning
  - Review & Discuss the Board Monitoring Report – Executive Limitations, that Sean completes, have been broken up but can be brought back at any time, as requested. In the future they will be reviewed and accepted at the same time and not be added to the Consent Agenda at a later time. Education has not been added at this time and will be discussed at the retreat. Forums were pulled out and will be discussed at a future retreat.
  - Board Retreat Dates are planned for Saturday, August 26th, Saturday, September 9th and Saturday, September 16th and are based on before school begins and after school starts.
  - Review draft of the Annual Agenda Plan for the 2017/2018 school year
- f) Policy Title: 3.4 Evaluating Superintendent Performance  
Motion made by Tori Cleiland to approve Policy 3.4 Evaluating Superintendent Performance, as presented. All present in favor.
- g) Policy Title: 4.6 Chair's Role  
Motion made by Matthew MacNeil to accept Policy 4.6 Chair's Role as presented. All present in favor.
- h) Policy Title: 4.1 Governing Style  
Michael announced that board member, Julian Portilla, has moved on and thanked him for his service. It will be hard to replace him. Michael offered to speak with anyone interested in joining the board and he will also advertise for a replacement in the August Newsletter and Front Porch Forum.

**10. Community Engagement (Policy 4.2.1):**

- a) Recent community activities attended by board members: Tori Cleiland attended the high school Jazz Festival and also watched the Middle School track students after the Jazz Festival.

**11. Next Agenda:**

**12. Important Important Dates:**

- Graduation will be June 17<sup>th</sup> at 1:00 pm.
- The Board Business Meeting will be June 28<sup>th</sup> at 6:30 pm.

**13.** Motion made by Tori Cleiland to enter executive session at 8:32 pm to discuss Labor Negotiations and Student Discipline. All present in favor.

**14.** Out of Executive Session at 8:57 pm . No action was taken.

**15.** Motion made by M. MacNeil to adjourn at 8:59 pm.

Respectfully submitted by:

Brenda Steady  
Board Recorder