

**WINOOSKI BOARD OF SCHOOL TRUSTEES
REGULAR MEETING
WEDNESDAY, MAY 10, 2017
Learning Media Center**

School Board Members Present: Michael Decarreau – President, Jen Corrigan - Clerk, Matthew McNeil - Member, Alexander Do – Student Representative

School Board Members Absent: Tori Cleiland, Julian Portilla and Rainbow Chen-Student Representative

Administration Present: Sean McMannon - Superintendent

Others Present: Sign-in sheet on file

1. Meeting called to order at 6:34 pm by Michael Decarreau – President followed by the Pledge Allegiance. Sean McMannon led mindfulness.
2. **Agenda Review and Adjustments:** Add 7c - Teacher nomination and 4a - Executive Session for a student disciplinary matter.
3. **Focus on Learning:** Sean McMannon began the discussion around the Facility Study. Currently, parking and work space is at a shortage. This discussion is an update in the process of creating a road map. Sean introduced Joe Greene, Architect. He gave board members a document with his findings. He met with staff members to discuss their needs. The initial findings include knowing restrictions and/or boundaries per city regulations. Winooski is adopting a form based code (types of use). The back of the building creates the most opportunity for growth. There are some restrictions such as wet lands. With growth circulation there is a potential impact with relocating ball fields to accommodate expanded parking or relocating the playground.
4. **Public Comments:** None.
 - a) Executive Session – Student Matter
Jen Corrigan made a motion to enter Executive Session to discuss a Student Matter at 6:56 pm. All in favor

Out of Executive Session at 8:03 pm.
Action taken out of Executive Session: Matthew McNeil made a motion to accept the administrator recommendation regarding the student disciplinary action. All in favor
5. **Consent Agenda:**
 - a) Minutes of Meetings: April 12, 2017
 - b) Policy Title: 2.3 Financial Condition and Activities
 - Approval of Bills

- c) Policy Title: 2.7 Compensation and Benefits
 - Approve Contract Recommendations for 17/18 SY
 - Avery, Jillian - M/HS Intensive Needs Special Educator
 - Bohlen, Kari – Elementary Classroom Teacher
 - Carlson, Kirsten - HS Special Educator
 - Holcomb, Sara - .5 FTE Guidance Counselor, K-5
 - Iyengar, Sona - MS ELL Teacher
 - Lothrop, Sarah - Elementary Classroom Teacher
 - McLaughlin, Heidi - HS Guidance Counselor
 - Poland, Sara - Elementary Music Teacher
- d) Policy Title 2.8 Communication and Support to the Board
 - Superintendent Report
- e) Policy Title: 4.2.2 Board Job Description
 - Adopt Policy #4311, Privacy of Health Related Information (HIPAA)
 - Adopt Policy #5118, Participation of Home Study Students in School Programs & Activities

Jen Corrigan made a motion to accept the Consent Agenda as presented. All in favor.

6. ENDS Monitoring (Policy Section I):

a) Discussion ENDS Metrics Alignment

The discussion was brief due to two board members being absent. It will be revisited in June. This began four years ago with the boards ENDS statement. How are the board and community going to know the progress towards the ENDS? Data has been collected over time. The four, five and six year graduation rate is key. The behavior data seems tied to reading. Michael Decarreau is impressed that college and career ready begins in kindergarten. The newest data has been collected from 2011 – 2015. Reading is local numbers. This has been tracked for a couple years. Longitude data is developed for every student for the last two years. Education Development Center (Nellie Mae) has administered survey questions for the last three years. Data is collected regarding the number of breakfasts, lunches and dinners served. Engaging in local and global community - this is hard to collect data on. Jen Corrigan suggested the Penguin Plunge and other events that students participate in could be used. Michael Decarreaubelieves that modeling plants the seed and might not have to be external.

7. Executive Limitations (Policy Section II):

a) Policy Title: 2.3 Financial Conditions and Activities

- Discuss/Approve Tuition Waiver for 17/18 SY
Sean McMannon brought forward a letter from the parents of William Chen requesting WSD allow him to return to for his eighth grade school year. Sean recommended to the board to allow William Chen to attend

Winooski for 2017 – 2018. Matthew McNeil made a motion to allow William Chen to return to the Winooski District for 2017-2018. All in favor.

- b) Policy Title: 2.8 Communication and Support to the Board
 - Discuss/Review Superintendent Monitoring Report
Jen Corrigan made a motion to approve 2.8 Communication and Support to the Board monitoring Report. Sean informed the board that this was not warned for approval. Jen withdrew her motion.
- c) Teacher nomination
Sean recommended to the board his nomination to hire Derrick Demers to the position of Driver Education Teacher for the next school year. The position for Driver Education Teacher was posted as a .25 FTE position. Jen Corrigan made a motion to approve the nomination for Derrick Demers for Drivers Education Teacher (.25 FTE) for the 2017 -2018 school year. All in favor.

8. Governance Processes (Policy Section IV):

- a) Policy Title: 4.1.b Governing Style: Encouragement of a Diversity of Views
 - Student Report to the Board
Alexander Do – Student Representative shared that there are only five more weeks until summer vacation! Today, Rainbow Chen is at the Allstate Music Festival representing our school. Winooski has one of the bands in the parade tonight. There are two other students in the festival besides Rainbow. One student (Key Nyguen) is representing Winooski in the Chorus and the other two (Ines Horozovic and Rainbow Chen) in Orchestra. The National Honor Society induction was on May 9th and 18 students were inducted. Graduating seniors were given their stoles. The May half day ended with a final event. Students and teachers participated in a Dodge Ball Tournament that put 8 student teams and one teacher team against each other. The student winning team (Dodging Feds) competed against the Teacher Dream Team. To everyone's surprise the Teacher Dream Team won. Afterwards advisories enjoyed a field day that included tug of war and three legged races. There also was a marshmallow spoon race. The day concluded with an announcement to get more applicants for the new up and coming student representative to the board. Due to a lack of applications, the deadline has been moved to tonight at midnight. There was a student led teacher interview. Six students participated to help with the selection of a new Math Lab teacher.
- b) Policy Title: 4.2.2 Create Written Governing Policies
 - Discussion - 1st Reading, #6171, Parental Involvement
Jen asked about the date and asked if it is correct. Sean corrected the date to April 2014. Sean recommended revising to the VSBA model with definitions.
 - Discussion – 1st Reading, #8311, Board Member Conflict of Interest

Board members agreed that this policy is fine as written.

- c) Policy Title: 4.2.4 Legislative Update
 - Discussion – Sean informed the board that the legislators are still in discussion regarding the state wide insurance for teachers. Also, marijuana legalization is still in discussion with the legislators.
- d) Policy Title: 4.5 Agenda Planning
 - Review/Discuss: Board Monitoring Report
Board members believe it seems in line.
 - Board Retreat Date
Board members decided to hold the Board Retreat in August.

9. Community Engagement (Policy 4.2.1):

- a) Discussion: Recent community activities by board members - None.

10. Next Agenda: None.

11. Upcoming Important Dates:

- Superintendent/School Board Chair Training on May 17th.
- VSA/VCSEA Spring Conference will be held on May 18th and May 19th.
- Prom will be at Hampton Inn on May 20th.
- State Board of Education will be in the district on Tuesday, May 16th.
- The Athletic Banquet is June 11th.
- Regular Board Meeting will be June 14th.
- Graduation is June 17th at 1:00 pm.

Sean informed board members that the Vermont State Board of Education will be at the school on Tuesday, May 16th. At this time Rainbow Chen will be recognized for her participation on the State Board as a student representative.

14. Matthew McNeil made a motion to adjourn at 8:48 pm. All in favor.

Respectfully submitted by:

Brenda Steady
Board Recorder