

# PROCEDURE WSD604

## WINOOSKI SCHOOL DISTRICT

### SCHOLARSHIP SELECTION

1. Scholarships presented at graduation exercises will be awarded in accordance to the following:
  - a) A Scholarship Selection Committee shall be appointed annually by the high school principal. Said committee shall consist of between 5 and 7 faculty members and one representative (up to a total of three) of any group/organization which supports \$2,000, or more, in yearly scholarships. In the case that there are more than three groups who provide \$2,000, or more, those groups shall collectively determine who the three representatives shall be. In no case shall a parent, guardian, grandparent or sibling of a member of the senior class serve on the Scholarship Selection Committee.
  - b) Scholarship sponsors shall have the opportunity to define the criteria for the selection of the recipient of the scholarship. However, said criteria must be approved by the Scholarship Selection Committee in terms of the appropriateness of it and its "fit" with other scholarships which are in place. Every effort will be made to honor the sponsor's wishes.
  - c) The Scholarship Selection Committee shall annually develop a single scholarship/award application, which shall be used in determining eligibility for consideration for each scholarship.
  - d) All scholarship award decisions of the Scholarship Selection Committee shall be final.
2. Typically, scholarship dollars will be distributed following satisfactory completion of the first semester of college. In the case that the recipient does not attend college, or leaves prior to the beginning of the second semester, the Scholarship Selection Committee shall decide whether to award the scholarship to another individual or to roll-over the funds to the next year. Should it be determined by the Scholarship Selection Committee that there are no eligible and/or qualified candidates for a particular scholarship or award, said scholarship or award will not be given that year.
3. The Scholarship Selection Committee shall actively pursue and encourage potential scholarship sponsors. They shall engage other members of the Winooski school community in this effort so as to maximize the scholarship funds available to college bound students. All scholarship sponsors shall be publicly acknowledged unless they wish to remain anonymous.

Reviewed and Updated: October 11, 2004