PROCEDURE WSD402

WINOOSKI SCHOOL DISTRICT

PERMANENT STAFF POSITIONS

1. All permanent staff positions are created only with the approval of the Board. It is the Board's intent to activate a sufficient number of positions to accomplish the school district's goals and objectives.

2. Before any new position is established, the superintendent will present for the Board's approval a job description for the position which specifics the jobholder's qualifications, the job's performance responsibilities, and the method by which the performance of these responsibilities will be evaluated.

3. The superintendent is to maintain a comprehensive and up-to-date set of job descriptions of all positions in the school system.

Reviewed and Updated: January 13, 2003