Winooski High School Request for Recommendation
(to be filled out by student)

To: __________________________________________________

Submitted By: _________________________________________ Date: _____________

Date I would like this recommendation sent out from you is (due date): _____________

Schools/jobs/scholarships to which I am applying:

Intended Major/Career/Job:

Why am I asking YOU to write me a recommendation letter? What bond or interest do we share that makes you a viable candidate?

What are my strengths/weaknesses?

In your class (athletic venue, place of work), you’ll remember me because…..

I would especially appreciate your emphasizing the following about me:

Thank you for your time. I greatly appreciate this kind gesture!