Winooski High School is happy to welcome adult learners into our community as long as the partnership is agreed upon and beneficial to both the individual and the school. An adult student**, classified as any student 19 years of age or older, has three avenues to pursue their education at WHS.

All students must fill out the Registration Packet and provide all required documentation before being considered for enrollment*. 

1. Adult students may enroll* starting at the beginning of the school year, which generally starts the end of August. All documentation needs to be received no later than the end of the first quarter, which is typically mid-October in order to be eligible to enroll*.

2. Adult students may enroll* at any point in the school year if they are currently attending a U.S. High School.

3. If an adult student comes in to register after the first quarter and they are not currently enrolled in a U.S. High School, they are encouraged to check out the list of local, free ESL classes (please see attached) and look to enroll in Winooski High School the following school year.

* Enrollment is contingent on this being a mutually beneficial, learning relationship. Final decisions are to be determined by school officials, in consultation with the student.

** Adult students who are persons 19 years of age or older, may look to enroll full time at the beginning of the school year. They MUST meet with the Registrar or High School Guidance Counselor and fill out all of the registration paperwork and submit all required documentation by August 2013 if possible. All ELL students must take the Access and Math assessment tests to verify knowledge in these subject areas. Based on test results you will be placed in the appropriate level classes or other educational options will be discussed with the Guidance Counselor or ELL staff.
Transfer of Credit from other Institutions

Winooski High School accepts transfer credits from certain other schools.

**Accredited high schools within the United States:** Credits will be accepted as granted by the sending school. If grades are reported numerically and a school profile specifying the corresponding letter grade is provided, the student will be assigned the letter grade which would have been assigned in the sending school. If a school profile from the sending school is not available, the numerical grade will be converted to a letter grade based on the current standard at Winooski High School (even if a previously passing grade becomes a failing grade - or vice-versa - at Winooski High School).

**Accredited colleges:** A full high school credit will be granted for each college course which is successfully completed. The justification for the full credit is that, for each hour spent in class, two additional hours are expected outside of class for each course.

**Correspondence courses from accredited institutions and summer school credits from accredited institutions:** The letter grade and credit suggested by the providing institution will be accepted. Numerical grades will be converted as noted above.

**High schools outside the United States:** To approximate the Carnegie unit, a half credit will be awarded for each course, which is listed as satisfactorily completed, on the student’s transcript or certificate of completion, for each year beyond the eighth grade. A maximum of 12 credits will be accepted for transfer in this way. If grades are reported numerically and a rating scale is not available from the sending school, 65 will be considered the passing grade, even if a previously passing grade becomes a failing grade – or vice-versa – at Winooski High School. All transfer grades, from schools outside the United States, will be listed on the Winooski High School transcript as pass or no pass.

Administrative discretion may be used to grant full credit in cases where students have a certificate of completion for the second or third year beyond the eighth grade, but not for each year they completed. No more than a full credit will be awarded for each course listed, even if the student presents a third year certificate. If the student subsequently presents additional certificates, the discretionary full credit will be reduced to half. To qualify for the discretionary full credit, the student must have earned a grade of 65% or better.

**Home schooling:** Grades and credits from accredited correspondence courses will be accepted. No other work will be accepted for credit unless it has received **prior approval** from the Director of Student Learning and/or principal.