

**WINOOSKI BOARD OF SCHOOL TRUSTEES
REGULAR MEETING
WEDNESDAY, SEPTEMBER 29, 2011**

MINUTES (corrected 10/12/11)

MEMBERS PRESENT: R. Millar, President
J. Lambert, Secretary
M. Decarreau, Member
T. Cleiland, Member
J. Corrigan, Member

OTHERS PRESENT: M. Martineau, Superintendent
J. Brown, WHS Principal
M. O'Rourke, Principal K-8
L. Lambert, Citizen
T. Cusson, Citizen
R. Hood, Dir. of Special Ed.
J. Helm, Assistant Principal K-8
S. Metivier, Board Secretary
Ashley Bushey, Student

1. Call to Order/ Pledge of Allegiance: R. Millar called the meeting to order at 6:33 p.m. The Pledge was recited.
2. New Business:
 - a) Approve Facilities Usage for VMEA: Martineau explained that this usage is for auditions for the Music Festival that will be held in the spring. MOTIONED by T. Cleiland, second by M. Decarreau to allow the usage at no cost. Motion passed 5-0.
 - b) Policy Governance and Superintendent Evaluation: R. Millar said he spoke with Laura Soares, Board Chair for Orange SW SU regarding superintendent evaluation and policy governance. Would like to have her come in and talk to the board as she is well versed in these areas. Would be looking at the end of October or early November for a 2-3 hour training session. Her district is practicing policy governance. Martineau will contact her to set up a meeting date.
3. Ongoing Business:
 - a) 1st Reading Policy, #3157 – Distribution of Keys: Procedure #2 was changed based on feedback from VSBIT and Atty. Gamache to read “The superintendent shall be responsible for the issuance of keys/access cards to leaders of the PTO, Boosters, and Friends of Winooski High School. Access will be limited to specific timeframes, and only when custodians are scheduled. Requests for access and keys by other outside groups/volunteers will be considered on an individual basis and in compliance with the facilities usage policy.” Opinions from the insurance carrier and Atty. Gamache state that we cannot have volunteers in the building without a custodian or employee being on duty. Martineau met with Cindy Robare, Lori Lambert, Tammy Cusson, and Melanie Nattress to explain the situation. We have hired a custodian to fill a current vacancy. This person will work Saturday and Sunday to provide parent groups with access to the building for their volunteer work. No master keys will be given to volunteer groups, only specific keys needed for closets and activity spaces. Since the policy can't be adopted until the 2nd reading on October 12th, the existing policy is still in effect. MOTIONED by T. Cleiland, second by J. Corrigan to accept Policy #3517 for a 1st reading. Lambert noted that he still feels it will be problematic. He suggested that the Board should make the parent volunteers token employees, have them do a criminal records check and be done with it. Decarreau stated that if we try to make it work, it will. Motion passed 4-1 (Lambert).
4. Executive Session: MOTIONED by J. Corrigan, second by M. Decarreau to go into executive session at 6:53 p.m. Motion passed 5-0. The board determined that it was an improper motion and should be void.

The board returned to open session at 6:55 p.m. and adjourned.

Respectfully submitted,

Sandy Metivier
Secretary to the Board

“Ensure student growth through continuous improvement”