WINOOSKI BOARD OF SCHOOL TRUSTEES
SPECIAL MEETING
WEDNESDAY, APRIL 27, 2011

AGENDA

Members Present:  R. Millar, President
                 J. Lambert, Secretary
                 M. Decarreau, Member
                 J. Corrigan, Member
                 T. Cleiland, Member

Others Present:  M. Martineau, Superintendent
                 M. O’Rourke, JFK/WMS Principal
                 R. Hood, Spec. Ed. Director
                 K. Helm, Director of Student Learning
                 R. Provost, Finance Mgr.
                 J. Brown, WHS Principal
                 W. Goodrich, VSBA
                 Beth Peters, VSBA

1. Call to Order/ Pledge of Allegiance:  R. Millar called the meeting to order at 7:05 p.m. The Pledge was recited.

2. Consent Agenda:  MOTIONED by J. Lambert, second by M. Decarreau to accept the Consent Agenda. Motion passed 5-0.
   a) Resignation – Jason Reichert (effective 6/30/11)

3. Discussion:
   • VSBA Presentation and Training: School Board Roles & Responsibilities (see detailed agenda).

4. EXECUTIVE SESSION:  MOTIONED by M. Decarreau, second by J. Lambert to move into executive session at 9:10 to discuss administrative contracts. Motion passed 5-0.

5. Adjourn:  The Board returned to open session and MOTIONED by J. Corrigan, second by M. Decarreau to adjourn at 9:52. Motion passed 5-0.

Respectfully Submitted,

Mary Martineau
Superintendent

“Ensure student growth through continuous improvement”
School Board Roles and Responsibilities Workshop
Winooski School District
April 26, 2011
7:00 - 9:00 PM

Agenda:

7:00  Introductions and Expectations

7:10  Decision Making Styles Activity (handout)
   -  Debrief

7:20  Roles & Responsibilities
   -  General board and administrator roles (p.62-63)
   -  Board standards (p.18-22)
   -  Code of Conduct (p.96-98)
   -  Policy role (p. 50-56) [new VSBA service]
   -  Collective bargaining (p.64-68) [new VSBA service]
   -  Board self-assessment (p. 73-74)
   -  Superintendent evaluation (p.77-82)
   -  Planning, goal setting, and annual board work plan (handouts)

7:45  Board Procedures and Practices
   -  Agenda development and meeting protocols (p.110)
   -  Open meeting and executive session law (p. 105-106)
   -  Complaints (p.33)
   -  Consent agenda (p. 111)
   -  Decision making
      -  Robert's Rules versions (p. 107-108)
   -  Public participation at a board meeting (p.109)
   -  Electronic communication (p.113)

8:10  Financial Reports
   -  Best practice for warrant authorization
   -  Board decision making

8:20  Using the Board Meeting and School Events for Public
      Communications/Recognition
   -  Program reports
   -  Teacher and student presentations
8:30 Future Planning
  • Budget development (handout)
  • Act 153 (handout)
    o Governance research -
    o Superintendent expanded authority
  • ESEA, Common Core, 21st century skills...
  • Sir Ken Robinson

8:45 Other Resources
  • VSBA DVD Lending Library
  • Web stream videos
  • Regional Meeting - September 8th, Winooski High School
  • Annual Conference - October 20 - 21, Lake Morey Convention Center
    o Jaime Vollmer