WINOOSKI BOARD OF SCHOOL TRUSTEES
SPECIAL MEETING
TUESDAY, MARCH 29, 2011

MINUTES

MEMBERS PRESENT:  R. Millar, President
                   J. Lambert, Secretary
                   T. Cleiland, Member
                   M. Decarreau, Member
                   J. Corrigan, Member

OTHERS PRESENT:  M. Martineau, Superintendent  M. O’Rourke, JFK/WMS Principal
                J. Brown, WHS Principal  G. Mears, Director of Facilities
                J. Helm, Dir. of Student Learning  K. Decarreau, City Manager
                C. Bissonette, Representative  S. Palmer, City Engineer
                J. Little, City Councilor

1.  Call to Order: The meeting was called to order at 6:36 p.m.

2.  Discussion – Parking Lot Plan: Mary Martineau reviewed reserve account funds and some
    upcoming summer projects (unit ventilators, MS/HS roof repair). Steve Palmer, City
    Engineer/Planner provided a summary of the Safe Routes to School grant.

    • city was awarded money under this grant for pedestrian enhancement
    • funds cannot be used for school parking lot project. Doesn’t meet definition of “pedestrian
      enhancement”
    • 2-month process leading up to awarding project to a contractor
    • 80/20 grant match
    • Permits are already in place. Project will not generate an Act 250 issue because it is under an
      acre
    • Steve recommends that WSD explore grant opportunities with Energy Efficiency of VT for new
      lighting in new crosswalk. Conduits would be installed as part of parking lot project.
    • Cost for WSD would be approximately $300,000 for project – may be less since we will be
      partnering with the city. Materials cost will be reduced with city and district together.

3.  Action – Use Money From Capital Reserve Fund for Parking Lot: MOTIONED by J. Lambert,
     second by J. Corrigan to move forward with partnering with the city for the sidewalk and parking lot
     project. Motion passed 4-1 (M. Decarreau).

     MOTIONED by J. Corrigan second by J. Lambert to transfer $300,000 from the capital reserve
     account to the general fund for the sidewalk/parking lot project. Motion passed 5-0.

4.  Adjourn: MOTIONED by J. Lambert, second by J. Corrigan to adjourn at 7:28 p.m. Motion passed
     5-0.

Respectfully Submitted,

Mary Martineau
Superintendent

“Ensure student growth through continuous improvement”