

**WINOOSKI BOARD OF SCHOOL TRUSTEES  
SPECIAL MEETING  
TUESDAY, MARCH 29, 2011**

**MINUTES**

MEMBERS PRESENT: R. Millar, President  
J. Lambert, Secretary  
T. Cleiland, Member  
M. Decarreau, Member  
J. Corrigan, Member

OTHERS PRESENT: M. Martineau, Superintendent  
J. Brown, WHS Principal  
J. Helm, Dir. of Student Learning  
C. Bissonette, Representative  
J. Little, City Councilor  
M. O'Rourke, JFK/WMS Principal  
G. Mears, Director of Facilities  
K. Decarreau, City Manager  
S. Palmer, City Engineer

1. Call to Order: The meeting was called to order at 6:36 p.m.
2. Discussion – Parking Lot Plan: Mary Martineau reviewed reserve account funds and some upcoming summer projects (unit ventilators, MS/HS roof repair). Steve Palmer, City Engineer/Planner provided a summary of the Safe Routes to School grant.
  - city was awarded money under this grant for pedestrian enhancement
  - funds cannot be used for school parking lot project. Doesn't meet definition of "pedestrian enhancement"
  - 2-month process leading up to awarding project to a contractor
  - 80/20 grant match
  - Permits are already in place. Project will not generate an Act 250 issue because it is under an acre
  - Steve recommends that WSD explore grant opportunities with Energy Efficiency of VT for new lighting in new crosswalk. Conduits would be installed as part of parking lot project.
  - Cost for WSD would be approximately \$300,000 for project – may be less since we will be partnering with the city. Materials cost will be reduced with city and district together.
3. Action – Use Money From Capital Reserve Fund for Parking Lot: MOTIONED by J. Lambert, second by J. Corrigan to move forward with partnering with the city for the sidewalk and parking lot project. Motion passed 4-1 (M. Decarreau).

MOTIONED by J. Corrigan second by J. Lambert to transfer \$300,000 from the capital reserve account to the general fund for the sidewalk/parking lot project. Motion passed 5-0.
4. Adjourn: MOTIONED by J. Lambert, second by J. Corrigan to adjourn at 7:28 p.m. Motion passed 5-0.

Respectfully Submitted,

Mary Martineau  
Superintendent

***“Ensure student growth through continuous improvement”***