

**WINOOSKI BOARD OF SCHOOL TRUSTEES
SPECIAL MEETING
WEDNESDAY, FEBRUARY 22, 2012**

MINUTES (corrected 4/11/12)

MEMBERS PRESENT: R. Millar, President
J. Lambert, Secretary
J. Corrigan, Member (arrived at 6:37)
M. Decarreau, Member
T. Cleiland, Member

OTHERS PRESENT: M. Martineau, Superintendent
M. O'Rourke, PK-8 Principal
R. Hood, Dir. of Spec. Ed.
S. Metivier, Board Secretary
R. Provost, Finance Manager
K. Helm, PK-8 Asst. Principal
J. Brown, 9-12 Principal
Anne-Elise Johnson, Citizen

1. Call to Order: R. Millar called the meeting to order at 6:33 p.m.
2. Ongoing Business (Deliberation & Possible Action):
 - a) Nellie Mae Grant: The grant was reviewed by the administration. Clarifying questions were asked regarding funding and what Winooski would receive; how this grant would work with our SIG grant, accreditation and strategic plan. **Specific questions were asked about local funds increasing due to the grant. Discussion focused around reallocating funds in the local budget as a match for Nellie Mae. It is not new money being requested.** It was noted that most of the money would be used for professional development and that this grant work would be very demanding on staff. Board members were excited about the work that will be done and the eventual outcome. The Press Release will be at 10:00 a.m. on 2/23 and CCV offices. Funds will also be forthcoming from the Tarrant Foundation that will be announced at the Press Release. A board member will be asked to be on the steering committee. MOTIONED by J. Lambert, second by M. Decarreau to accept the Nellie Mae Grant and direct the Chair to sign. Motion passed 5-0.
 - b) Superintendent Evaluation-Procedures for Implementation: M. Decarreau reviewed the document for the evaluation process. Changes were made as each section was reviewed and discussed. He is hoping to have a "first run" in June for the 2011/2012 contract year. It was decided that the job description and the evaluation documents need to be aligned. The job description would be updated at a future meeting after receiving input from the VSBA and/or VSA. Decarreau said he would have a finalized document based on this meeting that could be adopted at the March meeting.
3. Adjourn: MOTIONED by J. Lambert, second by T. Cleiland to adjourn at 8:20 p.m. Motion passed 4-0.

Respectfully submitted,

Sandy Metivier
Board Secretary

"Ensure student growth through continuous improvement"

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