

**WINOOSKI BOARD OF SCHOOL TRUSTEES
SPECIAL MEETING
WEDNESDAY, DECEMBER 5, 2012**

MINUTES

MEMBERS PRESENT: M. Decarreau, Chairman
J. Lambert, Secretary
A. Booher, Member
J. Corrigan, Member

MEMBER ABSENT: T. Cleiland

OTHERS PRESENT: M. Lundeen, Superintendent
M. O'Rourke, PK-5 Principal
R. Hood, Dir. of Spec. Ed./ELL
B. Corrigan, Budget Adv. Committee
S. Metivier, Board Secretary
Amy Southworth, Former JFK Teacher
Kassian Prior, Student
R. Goulet, Finance Mgr.
J. Helm, 6-12 Asst. Principal
L. Wheeler, 6-12 Principal
R. Millar, Budget Adv. Committee
L. Basille, Teacher
Chai Zhen, Parent

1. Call to Order: M. Decarreau called the meeting to order at 6:32 p.m.
2. Consent Agenda – J. Huber, Elementary Teacher for remainder of 2012/2013 SY: M. O'Rourke stated that this is the position that was approved at the November board meeting. MOTIONED by J. Lambert, second by A. Booher to approve. 4-0
3. Facility Use – Waive Fee for Youth Basketball Program? Metivier said that last year we had custodians working regular hours to cover non-school groups and years before we just allowed them in the building without a custodian, but now because of insurance regulations, we need to have a school employee (custodian) in the building. MOTIONED by J. Corrigan, second by A. Booher to waive the custodial fee for the program. Motion passed 4-0.
4. FY '14 BUDGET WORKSESSION:

R. Goulet said that on top of the anticipated 5-cent (each cent represents approx. \$45,000-\$48,500 on the tax rate) increase on the homestead tax rate reported at the December 3rd meeting, she has been informed that the weighted ADM has dropped by 14.0 FTE, approximately \$123,000 in revenue loss. She will look at the report when she gets the detail to see if there are any glaring errors. The administrators met yesterday and came up with two different scenarios for the board to consider.

M. Decarreau asked for comments from the public before we get started: Comments were heard from Amy Southworth, a past music teacher in the district in support of the music program. Comments were also heard from L. Basille, a Spanish student and a parent in support of the Spanish program. Millar said his concern was also about cutting the Spanish program. Corrigan's concern is about the loss of a technology class. He was reassured by Wheeler and Helm that technology is being embedded into all classrooms.

Budget Revision #1 – Includes the removal of the maintenance items-\$129,000; cutting .5 position from HS budget -\$36,889; addition of changes in benefits- \$42,570. This revision represents a 2.37% increase over FY '13 – NET CHANGE is \$123,319. Goulet said she would look for board approval at the December meeting to move forward with pursuing the maintenance items out of the reserve fund.

Budget Revision #2 – Includes changes from revision #1-\$123,319; more deductions made in many programs-\$82,486; NET CHANGE is \$205,805 which represents a 1.7% increase of FY '13.

Administrators said they can live with cuts in Revision #2, but anything beyond that would not affect sports and people.

We are looking at just short of a 1.7% increase overall from FY 13. Goulet said we won't know any of the final numbers for CLA and block grant until the 1st of January and definitely won't know about the homestead tax rate until the legislature adjourns. At this point everything is still speculation still all speculation. Lambert feels that we should wait until January to vote on the budget for more solid numbers, so we know what we are dealing with for a tax rate. By January we should know about federal funds. Goulet said we still wouldn't know anything on federal funds until we have a grant award in hand. After some discussion it was agreed that we can adopt a budget in December and would go with Revision #2.

Lambert asked if we found out where the match for the Nellie Mae grant is in the budget. Wheeler said some is in the purchase of laptops, but he needs to take a closer look. One problem is that we are looking at a FY budget and the Nellie Mae is a calendar year budget. Lundeen said that there are things that are already in place that address the requirements of the grant. These represent in-kind costs. We can cover PD opportunities through the CFP grant. We provide teachers with early release time for PD once per month. We have also reallocated money from textbooks toward computers. A meeting can be set up with key players to provide more clarity.

It was noted that the December 11th board meeting for budget would not be needed.

5. Adjourn: MOTIONED by J. Corrigan, second by A. Booher to adjourn at 7:34 p.m.

Respectfully submitted,

Sandy Metivier
Secretary to the Board