

**WINOOSKI BOARD OF SCHOOL TRUSTEES  
REGULAR MEETING  
WEDNESDAY, APRIL 13, 2011  
Learning Media Center**

**AGENDA**

*Mission Statement: The mission of the Winooski School District is to awaken in its diverse student body, a thirst for knowledge, a passion for learning, and a desire to become responsible members of the world community. We offer a safe, supportive, educational environment. Our team of professionals recognizes individual strengths and needs and fosters academic excellence and personal growth. Working together in partnership with families, and the community, we strive to instill shared core values – respect, responsibility, empathy – and a commitment to help every student reach his or her potential. Approved by Board of School Trustees: July 12, 2004*

- 6:30** 1. Call to Order/ Pledge of Allegiance:
- 6:35 2. Presentation: Brian Corrigan, Past Board Member
- 6:40 3. Accept Meeting Minutes: March 9<sup>th</sup> and March 29<sup>th</sup>
- 6:45 4. Consent Agenda (see attached):
- 6:50 5. Public Comments:
- a) General Public
  - b) Winooski Education Association
  - c) Student Council Representative
- 6:55 6. Focus on Learning: Facilitated School Leadership Presentation (Grades 6-8)
- 7:15 7. Reports:
- a) Superintendent:
  - b) Administrators:
  - c) Director of Facilities:
  - d) District Fiscal Summary:
- 7:20 8. Discussion Items:
- a) Changes to Format and Content of Administrator Reports
  - b) Update on City strategic Planning Proposal (City Manager)
  - c) Expand District News! to include 4 pages of City News
  - d) “Going green” for board meetings
- 7:50 9. Action Items:
- a) Approve Guidance Counselor Job Descriptions (K-5; 6-8; 9-12)
  - b) Approve Superintendent to Write Letter to WHS re: Hawthorne Field Entrance
  - c) Accept Audit for Fiscal Year Ending June 30, 2010
  - d) Approve Transfer of FY '10 Fund Balance to the Capital Reserve Account
  - e) Award Bid for Unit Ventilators
  - f) Approve to Spend \$ from the Capital Reserve Fund for the Unit Ventilator Project
  - g) Change May 11<sup>th</sup> Board Meeting to May 12<sup>th</sup> Due to National Honor Society Induction
  - h) Approve 2011-2012 Calendar (See summary of delayed start from Mary O'Rourke)
  - i) Approve Superintendent Recommendation to Keep Schedule of Rates/Fees for Facility Use As Is
  - j) 2<sup>nd</sup> Reading, Policy #1314 – Recognition for Accomplishment
  - k) Approve Board of School Director's Award for June 2011 graduation
  - l) Accept Development Guidelines for Non-Confidential and Non-Instructional Support Staff
  - m) Set Date for Joint School Board/City Council Meeting
  - n) Accept Donation of \$1,000 for JFK School from Anonymous Donor
  - o) Approve Use of Facilities – Burlington Concert Band

***“Ensure student growth through continuous improvement”***

- p) Tuition Waiver Requests:
  - Kindergarten Student,
  - 4<sup>th</sup> Grader and 10<sup>th</sup> Grader
  
- 8:30 10. Correspondence:
  - a) Letter from David Quinlan, Martial Way
  
- 8:35 11. Executive Session (Title I, Section 313):
  - a) Terms of Individual Employee Contract
  - b) Administrator Contracts
  - c) Change of Career Request
  
- 9:05 12. Return to Open Session:
  - a) Action taken on Individual Employee Contract
  - b) Action Taken on Administrator Contracts
  - c) Action Taken on Change of Career Request
  
- 9:30 13. Adjourn:

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**CONSENT AGENDA  
WEDNESDAY, APRIL 13, 2011**

1. PERSONNEL ACTIONS:

- a) Resignations:
  - Yu, Htar Htar, Burmese Translator (effective 3/23/11)
  - Bilodeau, Christina, Nurse (effective 6/30/11)
- b) Retirement:
  - Cindy Orfe (as of June 30, 2011)
- c) Contract Approvals:
  - As Per Attached List for 2011/2012 Contracts
  - Bristow-Johnson, Phyllis – IA, Special Education (E)
  - Oetjen, William – IA, Special Education (S)
- d) Volunteer Coaches:
  - Belisle, Douglas (Football)

2. APPROVAL OF BILLS:

#19	Payroll	\$11,15.92
#1130	941's	\$61,343.99
#1131	St.Vt	\$7,407.01
#1132	Dir.Dep.	\$177,609.63
#1133	P/R Ded.	\$22,931.60
#1134	Food Service	\$38,000.00
#1135	March Benefits	\$148,432.74
#1136	Accounts Payable	\$108,791.64
#1137	Accounts Payable	\$42,864.84
#1138	Accounts Payable	\$79,116.51
#20	Payroll	\$12,698.30
#1139	941's	\$62,783.18
#1140	St.Vt	\$7,591.58
#1141	Dir.Dep.	\$180,854.78
#1142	P/R Ded.	\$22,840.62
#1143	Accounts Payable	\$78,036.84

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