

Winooski PTO Meeting Agenda

Wednesday, September 20, 2017

Introductions

Attendees: Lydia Mungeon (President), Melissa Gonyon (Vice President), Kate Simone (Secretary), Sarah McGowan-Freije (Treasurer), Jenny Wright (5th grade), Jacie Knapp (5th grade), Joan Benjamin (3rd grade), Tay Olson (parent), Laura Lee (parent), Nikki Cabral (parent), Sarah Hammitt (parent), Jessica Audette (parent), Michelle DiSisto (parent), Patty (parent), Darlene (parent), Cathy Burbo (WSD staff), Joe Smith (parent), Lucy D'Aponte (parent), Roz Donovan (parent)

Secretary's report:

- **Recap of August and first September meetings**
- **WSD PTO page (<http://www.wsdschools.org/parents/pto/>):** This will ultimately be the home by-laws, monthly meeting notes, PTO calendar, PTO contact info, and link to FB page ("Winooski PTO")
- **Attendance requirements to vote:** at least 1 meeting and at least 1 event
- **Officeholder eligibility:** attend 80% of meetings and events
- **Future agendas:** Secretary (Kate) to post monthly agendas to FB page one week ahead of time to allow group to comment.
- **PTO WSD email address:** Waiting for Sean McMannon to respond to request (sent by Kate 9/20)
- **PTO mailbox:** Said to be in the JFK offices. Lydia to investigate.
- **WSD newsletter:** Our goal is to have an article in each issue. Deadline for November issue is October 13.
- **Joe to finalize by-laws**

Treasurer's report (including annual budget, LuLaRoe sales)

- July/August
 - Income: Lance McKee's donations, LuLaRoe
 - Expenses: Welcome Back BBQ photo booth, Family Fund for Ali
- Money market account discovered! Sarah MF to investigate additional options.
- Annual budget copies distributed and planned income sources and expenditures explained
- **Projected expenses this year:** new basketball hoops, Dollars for Scholars, field trips, gifts/appreciation for teachers, Project Grad, DJ services (\$40,950)
- Not that expenses over \$500 outside of budget category need to be brought for a full vote.

Requests for funds to date:

- **Teacher \$50 stipends** (for ALL teachers): the group voted in favor of this
- **Rocking chair for nurse's office** (\$50-\$100): the group voted in favor of this
- **Dollars for Scholars** (Karen Greene): They are having a hard time keeping this going so we would like to identify special efforts to raise \$ for them. Proceeds from December LuLaRoe/Zumba will go to them. KG requested fall and spring craft fairs. The group voted in favor of this.
- **PTO email to teachers and Google form to collect info.** Lydia is in charge of this, waiting for response from Seah re WSD email address.

Calendar of PTO Commitments ([Google calendar](#))

- **Existing PTO Commitments for school year (calendar)**
 - **Vision and hearing screening (beginning 10/2)**
 - Nurses have asked for volunteers to help. Stay tuned for updates (Lydia)!
 - **International Dinner/Clothing Drive (November 2)**
 - **Middle School Dance (November 3)** Themed dances (e.g., Glow Stick Night, Dress Up Dance)
 - **Holiday Craft Fair (November 18)**
 - Requests for coin drop (Karen Greene for Project Grad and Amy Shearer for prom)
 - Need help with setup (HS kids can get community service)
 - Outside caterer does food
 - **LuLaRoe/Zumba-thon (December 9)**
 - **Middle school dance (February 9)**
 - **Middle school dance (April 13)**
 - **Talent Show?**

1. Other ideas for funding projects/events

- **Playgrounds:**
 - Kindergarten/1st graders: New swings in small playground (suggested by Joan Benjamin/Jacie Knapp)
 - Enclosed slide needs to become un-enclosed (requested by Sara Raabe)
 - 4th/5th graders: basketballs, soccer balls, pumps, portable nets? How would these be stored?
 - Other ideas: Natural playground, science-based outdoor toys, additional seating.
 - How to get kids involved in these decisions? Can we team up (parents and teachers) to install (save \$ on labor).
- **Family Dance** (mid-day)? In January?
- **High School Homecoming Dance:** Lydia to talk to Leon about timing

- **Activity Nights:** Trivia nights, movie nights, dance classes, skit night
- **Popcorn/sno-cone sales**
- **End of the week bake sales?**
- **Scoreboard/Electronic Signs (sports fields).** Lydia is working with VT Signs to get more info/quotes.
- **Updates to PAC.** Larger structural projects might be rolled into capital improvement project. However, only 9 of the portable microphones currently work. This should be something we could help with.
- **Musical instruments:** Lydia talked to Mr. Argraves. Plans for music festival, travel needs.
- **ABCD UVM Study:** Still recruiting 8 through 10 year olds. Study rep wants to talk to group at our next meeting (Melissa to follow up).

2. Committees (Leaders, assignments, etc.)

- **Fundraisers**
 - Craft Fairs
 - Fun Fair
 - LuLaRoe events
 - Box Tops
- **Activities:**
 - Dances
 - International Dinner
 - Activity Nights
- **Playground**
- **Finance Committee:** needs another non-signing member (with Melissa and Rebecca from WSD)
- *Committee Signups:* At the next meeting we will have sign up sheets for various committees

NOTES

- Link to photo booth photos.
- Capital Improvement Project could may include new playground
- How does \$ get allocated for field trips? (it's a per-person charge)
- JFK staff meeting every other Wednesday. Could PTO go and present about what we could provide. Both MS and HS.
- Since we're K-12 how do we engage HS?

NEXT PTO meeting: 10/18/17 @ 5:30

Future meeting dates:

- November 15
- December 20 @ McKee's
- January 17
- February 21
- March 21
- April 18
- May 16