

WINOOSKI BOARD SCHOOL TRUSTEES  
REGULAR MEETING  
WEDNESDAY, SEPTEMBER 13, 2017

**MINUTES**

Board Members Present: Michael Decarreau-President, Jennifer Corrigan-Secretary, Matthew MacNeil, Tori Cleiland, Alexander Yin, Student Representatives: Destiny Syharaj and Alexander Do

City Council Members and City Manager Present: Mayor Seth Leonard, Deputy Mayor Brian Corrigan, Eric Covey, Jessie Baker-City Manager

Administration Present: Sean McMannon-Superintendent

Others Present: See sign-in sheet on file

1. Meeting called to order at 6:33pm by Michael Decarreau-President followed by the Pledge of Allegiance and Mindfulness led by Tori Cleiland.
2. Mayor Seth Leonard called the City Council meeting to order at 6:38pm on this day of September 13, 2017.
3. Agenda Review and Adjustments: Add Labor Negotiations under Executive Session.
4. **Focus on Learning**: Sean McMannon presented Systems of Support Overview. The focus has been on increasing capacity in the areas of ELL, Special Education, data and wellness. This is a multi-tiered system with the following descriptors: Tier I-Universal , Tier II-Targeted, and Tier III-Intensive. Each tier offers a variety of supports. Tier I examples are WSD school-wide expectations-HEART and food security support. Tier II examples are math and/or literacy intervention and Tier III examples are individualized math and/or literacy instruction. In the next few months staff will present during the “Focus on Learning” on what each tier looks like at the elementary and middle/high school levels. Staff has also begun developmental trauma training that would be considered a Tier 1 support.
5. **Public Comments**: Infinite Culcleasure spoke regarding bussing for WSD students during the winter months. At this point it looks like the youngest children that live the furthest away will be using the bussing that is now in the budget. Prasanti Chhefre interpreted for community member, Nar Pradhan. She is pleased that there is going to be bussing for the children so they do not have to walk in the snow. She thanked the school board members on getting the bussing for them.
6. **Consent Agenda**:
  - a) Minutes of Meetings: June 14, June 28 and August 9, 2017
  - b) Policy Title: 2.3 Financial Conditions and Activities
    - Approval of Bills

- c) Policy Title 2.7 Compensation and Benefits
  - Approve Contract Recommendation for 2017/18 SY
  - Kellie Colasurdo – Long-Term Substitute – Elementary School
- d) Policy Title 2.8 Communication and Support to the Board
  - Superintendent Report

Motion made by Tori Cleiland to approve the Consent Agenda as presented. All in favor.

7. **School Board/City Council Meeting:**

- a) City/School Memorandum of Understanding (MOU): Discussion included an update of changes that have been made to the MOU. School board members and city council members shared their input. Mayor Leonard is very impressed that the council and board members are being known as a progressive thinking group. The Superintendent meets with the City Manager monthly. Discussion included using all resources including public works and ground crew. A suggestion included having the police have a barbeque at the school so that students can meet them in their comfort zone. Also discussed was growth within the school and community. Having the Superintendent involved with the Housing Committee works well with the growth of the community and having a strong capital plans in place.

Motion made by Deputy Mayor, Brian Corrigan, with a second by City Council member, Eric Covey, to accept the City/School Memorandum of Understanding dated September 13, 2017. All present in favor.

Motion made by board member Matthew MacNeil to accept the City/School Memorandum of Understanding. All in favor

Motion made by Deputy Mayor, Brian Corrigan, with a second by Council Member, Eric Covey to adjourn the City Council portion of the meeting at 7:14 pm. All in favor.

8. **Executive Limitations (Policy Section II):**

- a) Policy Title 2.3 Financial Condition and Activities
  - Superintendent Monitoring Report 2.3: Discussion and Approval  
Motion made by Matthew MacNeil to accept the Superintendent Monitoring Report as written with the exception of getting the signature of the Financial Director on the final document. All in favor
- b) Policy Title: 2.4 Financial Planning and Budgeting
  - Budget FY19 Parameters  
Negotiations are still being worked on. Also, legislative decisions have significant impact on the budget and the school board should advocate for timely legislative action as it relates to education.

9. **Board Management Delegation (Policy Section III):**

- a) Policy Title: 3.4.6 Superintendent Evaluation & Expectations
  - Discussion: There is always the ability to bring back concerns. On page one – The ENDS piece that is still moving forward as far as

measurement and interpretations. Michael reminded board members that Sean has a contract renewal coming up. Board members are pleased with the work that Sean does.

10. **Governance Process (Policy Section IV):**

- a) Policy Title: 4.1 Governing Style
  - Board Monitoring Report – Discussion and Approval.  
Michael gave an overview of where the report is at this time. The one new piece in the report is the interpretation data. A board meeting has never been canceled due to not having a quorum.  
Motion made by Matthew MacNeil to approve the Board Monitoring Report with adjustments as discussed. All in favor.
- b) Policy Title: 4.1.b Governing Style: Encouragement of a Diversity of Views
  - Student Report to the Board: Alexander and Destiny, student representatives, gave an overview of the opening of school that included a barbeque with a large turn out. Seven WHS students attended the Youth Leadership Institute (YLI). The half-day of school began with a huge breakfast and an advisory trivia competition. After, some students went on field trips that included apple picking. Waterworks offered a food tasting to students. The owner and the chef gave the students an opportunity to explore the restaurant. It was a great opportunity for students to come together for a nice meal. Auditions for Cinderella were held. Alex gave a sports update.
- c) Policy Title: 4.2.2 Board Description
  - WSD Capital Project Committee: Discussion included a board member to join this group and to bring information back to the other members. New board member, Alexander Yin, offered to step up but couldn't attend the first meeting due to a prior commitment. Michael Decarreau offered to attend the first meeting in his place.
  - Policy #5110: Student Attendance  
The model policy needs to be incorporated into the procedures. Tori Cleiland believes the third paragraph should not be so punitive and more restorative language. Sean McMannon-Superintendent informed board members that local ordinance violations are no longer given out at WSD for attendance issues.
  - Policy #6160: Educational Support System  
The model and the current school district policy are similar. The definitions add clarity as far as public viewing.

11. **Community Engagement: (Policy 4.2.1):**

- a) Recent community activities by board members  
Tori Cleiland attended the beginning of school barbeque and Jennifer Corrigan attended the West Street Block party.

12. **Next Agenda:** None.

13. **Upcoming Important Dates:**

- Board Retreat on September 16<sup>th</sup> at 8:00 am
- Regular Board Meeting on Wednesday, October 11<sup>th</sup>

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- UVM Outstanding Teacher Day on October 12<sup>th</sup>
  - VSA/VSBA Conference on October 19<sup>th</sup> and 20<sup>th</sup>
14. Motion made by Tori Cleiland to enter Executive Session at 8:06 pm to discuss Labor Negotiations updates. All in favor
  15. Out of Executive Session at 8:23pm.
  16. Results of Executive Session: No action taken
  17. Motion made by Tori Cleiland to adjourn at 8:24pm. All in favor

Respectfully submitted by:

Brenda Steady  
Board Recorder