

**WINOOSKI BOARD OF SCHOOL TRUSTEES  
SPECIAL MEETING  
MONDAY, DECEMBER 9, 2013**

**MINUTES**

MEMBERS PRESENT: M. Decarreau, President  
J. Lambert, Secretary  
J. Corrigan, Member  
J. Lambert, Member

MEMBER ABSENT J. Portilla

OTHERS PRESENT: S. Metivier, Board Secretary R. Goulet, Finance Mgr.  
B. Corrigan, Citizen

1. Call to Order: Mike Decarreau called the meeting to order at 6:34.
2. FY '15 BUDGET WORKSESSION: Superintendent McMannon presented a revised baseline budget that was a total of \$233,214 less than what was presented on December 4<sup>th</sup>. Changes included decreases made in the benefit rates, moving some regular funds to federal funding, reducing an IA at the elementary school and some cuts in furniture request by the high school and LMC. By Wednesday, 12/11 we will know some revenue projections and can start looking at whether the board wants to apply the fund balance (projected to be approx.. \$100,000) to the budget or make more changes. We continue to review the budget for potential reductions. This revision puts us at a 6.23 % baseline increase over FY '14.

Possible Additions (not in baseline as discussed above):

- Director of Curriculum and ELL. We now contract out curriculum services. The position would also allow the special education director who oversees the ELL department to focus on that complicated group and early learning needs.
- Adm. Asst. for above position.
- Wellness Coordinator – need a comprehensive and systemic approach within the K-12 grades. More focus is being putting on K-5 with the FFVP. There are a number of area districts that have coordinators with job descriptions.
- K-12 Data Manager – current person works part-time, primarily at JFK. We need more time to have a K-12 system in place for collection of data.
- Web Manager/Help Desk/Communication – need more help with all the technology we have in the district. This would make the webmaster position full-time.

There was discussion around information that was presented above, professional development, and increased math positions added over the last few years. Supt. McMannon noted that Burlington School District wrote a resolution and presented to VSBA asking for a higher rating for ELL students. It was the consensus of the board that we should try to get the budget under a 6% increase.

3. Adjourn: MOTIONED by J. Corrigan, second by J. Lambert to adjourn at 7:36 p.m. Motion passed 5-0.

Respectfully submitted,

Sandy Metivier  
Board Secretary