

**WINOOSKI BOARD OF SCHOOL TRUSTEES
REGULAR MEETING
WEDNESDAY, NOVEMBER 12, 2014
Learning Media Center**

All students will graduate from the Winooski School District (WSD) college and career ready at a cost supported by a majority of the Winooski community. WSD students will lead healthy, productive and successful lives and engage with their local and global community.

MINUTES

MEMBERS PRESENT: M. Decarreau, President
J. Corrigan, Member
T. Cleiland, Member
J. Lambert, Secretary
J. Portilla, Member
Student Representatives: Ledania Taylor and Rainbow Chen

OTHERS PRESENT: S. McMannon, Superintendent
R. Hood, Dir.of Special Education/Early Education
R. Kaplasis, University of Vermont Medical Center
L. Jensen, United Way
M. O'Brien, Mayor of Winooski
J. Marqueter, Twincraft SkinCare Manufacturers
B. Hackett, Production Manager for Twincraft Skincare
A. Bacchi, Spherion Staffing Solutions Rep.
H. Fattton, Spherion Staffing Solutions Rep.
S. Chalmers, Board Recorder

1. **Call to Order/Pledge of Allegiance/Mindfulness – Review Focus of Meeting:** M. Decarreau calls the meeting to order with the recitation of the pledge of allegiance, at 6:31 p.m.
2. **Agenda Review and Adjustments:** There have been no reviews or adjustments to the agenda.
3. **Focus on Learning:** R. Hood, Director of Support Services within the district, as well as the Director for Early Learning, thanks the board for their generosity and willingness in taking the necessary steps in approving the bid to create a larger room space for early learners. There are now 91 three and four year old students who are participating as students on-site. The emotional, physical, and social aspects of each child is considered as equal pieces to successfully educating a child.
4. **Public Comments:** Mayor Michael O'Brien introduces himself to the board and congratulates the board for its diligent hard work in establishing itself as an effective school board, which has been recognized by the state, or VSBA.
5. **City Proclamation:** Mayor Michael O'Brien congratulates Winooski School District for being recognized for the accolades for positive board work that has been demonstrated over the past year and a half. Mayor O'Brien declares the day of November 14, 2014, as Winooski School District Board of Directors day.
6. **Consent Agenda:**
 - a) Minutes of Meeting: October 8, 2014
 - b) Policy Title 2.3 Financial Conditions and Activities
 - Approval of Bills

#8,9	Payroll & Payroll Expenses	\$699,155.76
#1051-1054		
#1059-1062		
#1050	Accounts Payable	\$63,3777.75
#1056-1058		\$193,178.19
#1064		\$35,440.03
#1065	Food Service	\$12,000.00
#1055	Reserve	\$67.50
#1213		\$1,000.00

MOTIONED by J. Portilla, second by J. Corrigan to accept the consent agenda. Motion passed 5-0.

7. **ENDS Monitoring (Policy Section I):**
 - a) Discussion: Career Readiness Forum: Representatives from career centers, local hiring representatives from Spherion Staffing and The University of Vermont Health Center gathered with board members to discuss key components that career ready adults should demonstrate when seeking employment. Effective communication skills, both verbal and written, as well as the ability to be a collaborative team player are just a few skills that employers look for when hiring new candidates. Winooski School District adheres to a college and career ready path for graduates. By having well-rounded discussions with community members, it is the hope of the district that students will gather effective information when moving forth with planning for a career or college. Individuals who effectively manage their time, strive for excellence, and serve to benefit an agency or business are viewed as ready for employment by prospective employers. There should be a conscious effort on the part of employers and career candidates to focus on strengths.

8. **Executive Limitations (Policy Section II):**
 - a) Policy Title: 2.8 Communication and Support to the Board
 - Discussion: J. Lambert inquires as to whether or not there should be more clarity from information that transpires from the superintendent to the board. For example, should baselines be included to add more information on topics for the board to review? The superintendent states that adding the language, “such as, but not limited to...”, will allow for more information to be added to reports as deemed necessary.

9. **Board Management Delegation (Policy Section III):**
 - Discussion: M. Decarreau reviews the language as it is presented in this policy section and no action is required on behalf of the board at this time.

10. **Governance Processes (Policy Section IV):**
 - a) Policy Title: 4.1. Governing Style: Encouragement of a Diversity of Views
 - Student Report to the Board: Ledania Taylor and Rainbow Chen, review the upcoming school events across the three schools, including sports schedules, and a discussion of the success of the Aladdin middle and high school combined performance.
 - Report on VSBA Annual Meeting: WSD honored for its professionalism and diligence.

11. **Community Engagement (Policy 4.2.1):** J. Portilla, board member, mentions his continual involvement in attending community forum discussions surrounding addiction issues within Chittenden County. Portilla mentions that there may be a process in which addicts are recruited in order to assist the community in developing an effective level of care.

12. **Next Agenda:** The next scheduled board meeting is set for December 10, 2014, with a discussion item being wellness within the district. Budget discussions slated to begin in December.

13. **Upcoming Meeting Dates:**
 - PTO Craft Fair – November 22
 - Parent/Teacher Conferences, November 24
 - Thanksgiving Recess, School Closed – November 25-28
 - Budget Meetings – December 1, 3, 10, 17, and January 14
 - Dollars for Scholars Annual Train Show, December 6
 - Regular Board Meeting – December 10

14. **Executive Session:**
 - a) Student Discipline: MOTIONED by J. Corrigan, second by J. Portilla to move into executive session to discuss student discipline.

15. **Possible Action on Student Discipline:** There was not action taken.

16. **Adjourn:** The board adjourned at 9:30 p.m.

Respectfully Submitted,

Shanon Chalmers
Board Recorder