WINOOSKI BOARD OF SCHOOL TRUSTEES
SPECIAL MEETING
WEDNESDAY, JANUARY 7, 2015
Learning Media Center

MINUTES

MEMBERS PRESENT: M. Decarreau, President
J. Lambert, Secretary
T. Cleiland, Member
J. Corrigan, Member

MEMBER ABSENT: J. Portilla, Member

OTHERS PRESENT: S. McMannon, Superintendent
R. Goulet, Finance Manager
J. Read, Citizen

1. Call to Order: M. Decarreau called the meeting to order at 6:40 pm.

2. FY ’16 BUDGET WORKSESSION: The following was presented by WSD Superintendent Sean McMannon:

Winooski School District (WSD)
FY16 Proposed Budget-Cover Memo

The last FY16 Proposed Operating Budget the board saw on Monday, December 15th reflected a 3.96% increase year-to-year. The attached backup documents show a 3.97% increase year-to-year. The variances from Monday, December 15, 2014 to January 7, 2015 are:

- Increase of $5K in the Driver Education budget
  - This reduces the Driver Education teacher position from .34 to .20 FTE instead of shifting the delivery of driver education to a voucher system. We can serve a maximum of 24 students
  - We discovered Vermont case law that requires WSD to bargain with WEA before providing driver education in a different manner such as a voucher system.
  - We originally had originally reduced $16K from this budget line. Now it is an $11K reduction year-to-year.

- Increase of $6K in Employee Benefits
  - There was a minimal reduction in dental expenses coupled with increases in employee health plan election changes that resulted in this increase.

- Decrease of $5K in the Tax Anticipation Note (TAN)
  - This reflects no budgeted amount for a TAN. We will work with the City to ensure a clear timeline to avoid the need for a TAN. Worst-case scenario would be requesting a special school board meeting to approve borrowing against the Capital Reserve Fund.

- Decrease of $4K in Stipends
  - This reflects a decrease in resource for teacher work outside the normally-scheduled work hours.
The attached backup documents can be found on our website and are:

#1: Budget FY16 by Function
#2: Budget FY16 by Object
#3: Budget FY16 by Program
#4: Estimated Tax Rates using 3.97% expense and updated Common Level of Appraisal (CLA)

- The CLA shifted from our estimated 101.11 to 98.34 which results in an increased estimated tax impact.
- Scenario A has $0 fund balance application
- Scenario B has $100K of fund balance application
- Scenario B has $125K of fund balance application

#5: Estimated Tax Rates using 3.97% expense plus 1.0 FTE ELL teacher ($78,258) and updated Common Level of Appraisal (CLA)

- The CLA shifted from our estimated 101.11 to 98.34 which results in an increased estimated tax impact.
- Scenario A has $0 fund balance application
- Scenario B has $100K of fund balance application
- Scenario B has $125K of fund balance application

The board discussed the information provided and agreed to add an ELL teacher in order to bring caseloads to a more manageable ratio and proactively serve students with ELL needs, particularly in K-5.

3. **Adjourn**: MOTIONED by J. Lambert, second by T. Cleiland to adjourn at 7:14 pm. Motion passed 4-0.

Respectfully submitted,

Sean McMannon
Superintendent