

**WINOOSKI BOARD OF SCHOOL TRUSTEES  
SPECIAL MEETING  
WEDNESDAY, JANUARY 7, 2015  
Learning Media Center**

**MINUTES**

MEMBERS PRESENT: M. Decarreau, President  
J. Lambert, Secretary  
T. Cleiland, Member  
J. Corrigan, Member

MEMBER ABSENT: J. Portilla, Member

OTHERS PRESENT: S. McMannon, Superintendent  
R. Goulet, Finance Manager  
J. Read, Citizen

1. Call to Order: M. Decarreau called the meeting to order at 6:40 pm.
2. FY '16 BUDGET WORKSESSION: The following was presented by WSD Superintendent Sean McMannon:

**Winooski School District (WSD)  
FY16 Proposed Budget-Cover Memo**

The last FY16 Proposed Operating Budget the board saw on Monday, December 15th reflected a 3.96% increase year-to-year. The attached backup documents show a 3.97% increase year-to-year. The variances from Monday, December 15, 2014 to January 7, 2015 are:

- Increase of \$5K in the Driver Education budget
  - This reduces the Driver Education teacher position from .34 to .20 FTE instead of shifting the delivery of driver education to a voucher system. We can serve a maximum of 24 students
  - We discovered Vermont case law that requires WSD to bargain with WEA before providing driver education in a different manner such as a voucher system.
  - We originally had originally reduced \$16K from this budget line. Now it is an \$11K reduction year-to-year.
- Increase of \$6K in Employee Benefits
  - There was a minimal reduction in dental expenses coupled with increases in employee health plan election changes that resulted in this increase.
- Decrease of \$5K in the Tax Anticipation Note (TAN)
  - This reflects no budgeted amount for a TAN. We will work with the City to ensure a clear timeline to avoid the need for a TAN. Worst-case scenario would be requesting a special school board meeting to approve borrowing against the Capital Reserve Fund.
- Decrease of \$4K in Stipends
  - This reflects a decrease in resource for teacher work outside the normally-scheduled work hours.

The attached backup documents can be found on our website and are:

- #1: Budget FY16 by Function
- #2: Budget FY16 by Object
- #3: Budget FY16 by Program
- #4: Estimated Tax Rates using 3.97% expense and updated Common Level of Appraisal (CLA)

- The CLA shifted from our estimated 101.11 to 98.34 which results in an increased estimated tax impact.
- Scenario A has \$0 fund balance application
- Scenario B has \$100K of fund balance application
- Scenario B has \$125K of fund balance application

- #5: Estimated Tax Rates using 3.97% expense plus 1.0 FTE ELL teacher (\$78,258) and updated Common Level of Appraisal (CLA)

- The CLA shifted from our estimated 101.11 to 98.34 which results in an increased estimated tax impact.
- Scenario A has \$0 fund balance application
- Scenario B has \$100K of fund balance application
- Scenario B has \$125K of fund balance application

The board discussed the information provided and agreed to add an ELL teacher in order to bring caseloads to amore manageable ratio and proactively serve students with ELL needs, particularly in K-5.

- 3. Adjourn: MOTIONED by J. Lambert, second by T. Cleiland to adjourn at 7:14 pm. Motion passed 4-0.

Respectfully submitted,

Sean McMannon  
Superintendent